



CAM COUNCIL

NOTICE OF MEETING	
Members of Cam Parish Council are hereby summoned to attend:	Finance, Premises and General-Purpose Committee
Date & Time:	Wednesday 21 st October, 6:30pm
Location:	Cam Council Office, 4 Noel Lee Way, GL11 5PS
Signed:	
Position:	Clerk to the Council
Issue Date:	Wednesday 14 th October 2026
Proceedings of this meeting may be filmed, photographed, or recorded. Members of the public may address the council during the public participation time only.	
The business to be transacted is set out in the agenda below	

Membership:

Chair – Cllr Fowler Vice-Chair – Cllr Fulcher,
Cllr Walker, Cllr Gough, Cllr Dormer, Cllr Grimshaw, Cllr Green, Cllr Angell

AGENDA

- FPGP.26.023** RECEIVE apologies for absence
- FPGP.26.024** RECEIVE declarations of interest and requests for dispensations
- FPGP.26.025** RECEIVE any questions, statements, or submissions from members of the public in attendance
20 minutes will be allowed for public question time under this agenda item (open to any resident of cam). it should be noted that no decisions may be made on issues raised, other than to make referral to a further meeting, an officer, or another agency.
- FPGP.26.026** APPROVE and sign minutes of the meeting June 2026 as a true and correct record
- FPGP.26.027** NOTE any matters arising from the minutes and not covered by agenda Items, (for information only)
- FPGP.26.028** RECEIVE CIL application recommendations from working party and AGREE action
- FPGP.26.029** To REVIEW publication scheme for 2026 and AGREE actions



- FPGP.26.030** **RECEIVE** External Auditors report 2025/26, **NOTE** completion of audit and **AGREE** actions
- FPGP.26.031** **AGREE** to appoint a competent and independent internal auditor for 2026/27 and PKF Littlejohn as external auditors
- FPGP.26.032** **REVIEW** the following policies and **AGREE** actions -
 a) Poppy Policy
 b) Shared parental leave Policy
 c) Staff appraisal Policy
 d) Staff Privacy Policy
 e) Whistleblowing Policy
 f) Grants Policy
 g) Christmas Event Safeguarding Policy
- FPGP.26.033** **CONSIDER** draft budget for precept request and **AGREE** actions
- FPGP.26.034** **RECEIVE** recommendation from the working party for annual IT Support, switch over to VOIP and IT Audit and **AGREE** actions
- FPGP.26.035** **CONSIDER** improvements to the front of the office/ garden area and **AGREE** actions
- FPGP.26.036** **APPROVE** annual Health and Safety associated costs and **AGREE** actions
- FPGP.26.037** **AGREE** office opening hours for Christmas period 2025
 Proposed Christmas opening hours-
 Monday 21 December – All staff to take leave
 Tuesday 22 December - All staff to take leave
 Wednesday 23 December – Office closed
 Thursday 24 December – Office closed
 Friday 25 December – Christmas Day
 Monday 28 December – Boxing Day (substitute day)
 Tuesday 29 December – All staff to take leave
 Wednesday 30 December – All staff to take leave
 Thursday 31 December– All staff to take leave
 Friday 1 January – New Years Day
- FPGP.26.038** **CONSIDER** quotes for air conditioning in the office and café and **AGREE** actions.
- FPGP.26.039** **RECEIVE** update from events working party and **AGREE** actions
 a) Christmas Event
- FPGP.26.040** To **REVIEW** and **ACCEPT** Christmas event Risk Assessment
- FPGP.26.041** To **CONSIDER** quotes for a gazebo for CPC events and **AGREE** actions.
- FPGP.26.042** **RESOLVE** that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1972, the public and press be



excluded for the following item of business, on the grounds it involves the likely disclosure of exempt information as defined in the Acts

- FPGP.26.043** **RECEIVE** update on speculative applications
- FPGP.26.044** **REVIEW** Heads of Terms for **SEND** facility and **AGREE** actions
- FPGP.26.045** Any other matters for **INFORMATION** or **REFERRAL ONLY**

