

CAM CHRISTMAS EVENT EXHIBITOR BOOKING FORM
SATURDAY 28th NOVEMBER 2026, 2.00PM – 5.00PM

1. I would like to book:		
STALL TYPE	TICK	
<u>Outdoor:</u> stall 3m x 3m space (approx.). No gazebo, outdoor covering, furniture or power is included in the pitch space. FREE OF CHARGE	Open: 1400 -1700	
Brief description of the merchandise being sold or activity:		
It is the responsibility of the trader to set up their stall and to provide their own equipment		
2. Name of stand (to be used in event publicity):		



3. Contact details

Name:

Address including postcode:

Mobile/Tel:

(Essential) Email:

Website:

4. Please list all the equipment you will be bringing on site and details of any electrical equipment (please see Terms and Conditions):

5. Any other requirements?

6. Please provide a named contact and telephone number who will be on site for the duration of the event.

7. Please provide an EMERGENCY contact and telephone number in case of emergencies:

8. Please complete, sign and return the risk assessment template provided with this form. Please also include an up-to-date copy of your Public Liability Insurance with your booking form and risk assessment, *if required*.

If you intend to give away samples or sell any type of food from your stand, please include a copy of your current Food Hygiene Rating (4 as a minimum) and clearly display food allergy information.



☐ I confirm I have read and understood the Terms and Conditions of the booking
(over page)

☐ I would like to sign up to receive email updates from Cam Parish Council for future
events.

Signed:

.....

Name (BLOCK CAPITALS):

.....

Date:

.....

RETURN THIS FORM BY MONDAY 17 NOVEMBER 2026



PLEASE RETAIN THIS INFORMATION
GENERAL INFORMATION FOR STALL HOLDERS

Access and setting up on Saturday 28 November 2026

- Access onto the site is from 12.30 noon
- The event opens to the public at 2.00pm
- The event finishes at 5.00pm. PLEASE TAKE ALL YOUR LITTER HOME WITH YOU
- The event is to be held on the Cam High Street. What3words: ///support.stylists.dignitary

General information for stall bookings

There is no electricity available

Parking

There is no parking provided for exhibitors.

Quick Check – Facts

Saturday 28 November 2026

Road closure: 12:00pm.

Exhibitor access: from 12:30pm. On arrival report to an event steward for allocated pitch placement.

Event Opens: 2:00pm (exhibitor access from 12.30 noon).

Event Closes: 5:00pm.

Road Opens: 6.00pm.

Queries during the event

The event is staffed by stewards and volunteers.

All event staff will be easily identified by either lanyards and ID passes or wearing a high-vis vest. If you have any queries on the day, please do ask a member of the team for help.

Queries before the event

Johanna Hutcheson, Projects Officer, projets@camparishcouncil.gov.uk



PLEASE RETAIN THIS INFORMATION

TERMS & CONDITIONS OF BOOKING

1. No rebates will be given to Stallholders booking as a result of adverse weather conditions, nor as a result of changes in performance programmes or re-siting of acts to different venues within the event.
2. The organisers will allocate your stall according to site and programming requirements.
3. Cam Parish Council will not accept responsibility for the level of trading during the event. The organisers reserve the right to relocate stalls on the day.
4. Stall holders must only sell goods specified in their application.
5. All Stall holders will be expected to provide evidence of suitable liability insurance and any other relevant insurances and documentation where appropriate.
6. Stall holders must complete a risk assessment for this event. Please provide a copy with this booking form. Please email completed risk assessments to projects@camparishcouncil.gov.uk. Please take the necessary safety measures, should the risk assessment highlight any potential hazards.
7. We do not supply any equipment other than that stated above. Please ensure that all the equipment you bring to the event is properly maintained and has passed appropriate safety checks before this event.
8. Stall holders will be allowed on site from 12.30 noon to set up their stall.
9. Stall holders should be aware that they are responsible for complying with the relevant Health and Safety Regulations.
10. All Stallholders must keep their stall clean and tidy and provide bins for their immediate customers. At the end of the event, please ensure that all waste is removed from your stall

