



CAM COUNCIL

NOTICE OF MEETING	
Members of Cam Parish Council are hereby summoned to attend:	Annual meeting of the Full Council
Date & Time:	Wednesday 6 th May, 6pm
Location:	Cam Council Office, 4 Noel Lee Way, GL11 5PS
Signed:	
Position:	Clerk to the Council
Issue Date:	Wednesday 29 th April 2026
Proceedings of this meeting may be filmed, photographed, or recorded. Members of the public may address the council during the public participation time only.	
The business to be transacted is set out in the agenda below	

Membership:

Chair – Cllr Fowler Vice-Chair – Cllr Fulcher

Cllr Chandler, Cllr Green, Cllr Grimshaw, Cllr Wiggins, Cllr Walker, Cllr Griffin, Cllr Dormer, Cllr Gough, Cllr Rees, Cllr Angell, Cllr Temlett

AGENDA

- FC.26.001 ELECT the Chair of the Council and RECEIVE Declaration of Acceptance of Office**
- FC.26.002 ELECT the Vice Chair and RECEIVE Declaration of Acceptance of Office**
- FC.26.003 RECEIVE apologies for absence.**
- FC.26.004 RECEIVE any Declarations of Interest and Requests for Dispensations**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Cam Parish Council's Code of Conduct for Members and by the Localism Act 2011
- FC.26.005 RECEIVE any questions, statements or submissions from members of the public in attendance**
20 minutes will be allowed for public question time under agenda item 5 (open to any resident of cam). It should be noted that no decisions may be made on issues raised, other than to make referral to a further meeting, an officer, or another agency.
- FC.26.006 REVIEW and UPDATE Members Interest Forms as necessary**
- FC.26.007 APPROVE the minutes of the Annual Parish Meeting held 7th May 2025**
- FC.26.008 CONSIDER co-option applications**



- FC.26.009 CONFIRM ADOPTION of the following policies of the Council:**
- a) Standing Orders
 - b) Financial Regulations
 - c) Code of Conduct
- FC.26.010 REVIEW committee structure, scheme of delegation, terms of reference and appoint Chair, Vice Chair and members for:**
- a) Planning & Highways
 - b) Recreation & Leisure
 - c) Finance, Policies & General Purpose
 - d) Staffing Committee
- FC.26.011 REVIEW working parties, agree terms of reference and appoint members for:**
- a) Events & Community Development
 - b) Biodiversity & Environment
 - c) Jubilee & Playground Development
 - d) Strategic Development
- FC.26.012 CONSIDER APPOINTING representatives on the following outside bodies**
- a) Arthur Winterbotham Hall
 - b) Woodfields Youth and Community Centre
 - c) Dursley and District Community Centre
 - d) Cam and Dursley Youth Group
 - e) Cam Institute Charity
 - f) Dursley United Charities
 - g) Patient Participation Group
 - h) Stinchcombe Hill Recreation Ground Trust
 - i) Joint Woodlands Management Committee
 - j) Dursley Environmental Land Group
 - k) Dursley Welcomes Walkers
 - l) Gloucestershire County Council Charter Group
 - m) Cam & Dursley Transportation Group
 - n) Neighbourhood Development Plan Review Group
 - o) Cam and Dursley cycleway
 - p) Littlecombe Community Interest Group
 - q) Everlands Sports Committee
- FC.26.013 REVIEW list of Parish Council Powers**
- FC.26.014 CONFIRM the Council's banking arrangements and signatories**
- FC.26.015 AGREE the list of regular payments for 2026/27**
- FC.26.016 RECEIVE details of any Deeds, Trust instruments, and other legal documents in the custody of the Council**
- FC.26.017 REVIEW Assets Register and AGREE actions**
- FC.26.018 REVIEW and confirm that the insurance requirements are adequate**



- FC.26.019 CONFIRM approval of year-end accounts for 2025/26 or AGREE actions**
- FC.26.020 RECEIVE the Annual Internal Audit report and AGREE actions**
- FC.26.021 COMPLETE and APPROVE Section 1 of the Annual Governance and Accountability Return** (*The annual Governance statement*)
- FC.26.022 COMPLETE and APPROVE Section 2 of the Annual Governance and Accountability Return** (*Accounting Statement*)
- FC.26.023 AGREE dates of the period for the exercise of public rights**
 Dates set must be 30 working days (i.e. Monday – Friday only and not Bank Holidays) inclusive and must include the first 10 working days of July.
Wednesday 3 June – Tuesday 14 July 2026

Comfort Break

- FC.26.024 APPROVE the minutes from the Full Council meeting held 4th March 2026 as a true and correct record**
- FC.26.025 NOTE any matters arising from the minutes and not covered by agenda items**
- FC.26.026 RECEIVE Chairs and Clerks report**
- FC.26.027 RECEIVE resignation from Cllr Pat Griffin and AGREE actions**
- FC.26.028 RECEIVE recommendation from Clifton Community Award working party and AGREE actions**
- FC.26.029 RECEIVE reports on issues affecting Cam from**
 a) County Councillor
 b) District Councillors
 c) Parish Councillors
- FC.26.030 RECEIVE minutes of Committee meetings held**
 a) Planning & Highways – March & April 2026
 b) Recreation & Leisure – April 2026
- FC.26.031 APPROVE recommendations from committee for ratification including the following**
Planning & Highways
 a) Receive update on acquisition of the car parks along Box Road and AGREE actions
Recreation & Leisure
 b) Receive update on SEND facility at Jubilee playing fields and AGREE actions
- FC.26.032 RECEIVE monthly financial reconciliation reports, and CONFIRM member for internal controls arrangements for accounts**
- FC.26.033 AGREE payments for Monthly accounts and payments issued under delegated permissions**
- FC.26.034 APPROVE Internal Controls Policy**
- FC.26.035 To NOTE any items for INFORMATION or REFERRAL ONLY**

