



**MINUTES OF CAM PARISH COUNCIL, RECREATION & LEISURE COMMITTEE
HELD ON WEDNESDAY 17th September 2025, AT 6:30pm
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

MEMBERSHIP: G Gough (Chair), M Clifton (Vice-Chair), J Dormer, K Chandler, J Fulcher, C Wiggins, T Walker

PRESENT: G Gough, K Chandler, M Clifton, J Dormer, J Fulcher, C Wiggins,

APOLOGIES: T Walker

ABSENT:

IN ATTENDANCE: L Biddle (Clerk), Cllr Kinnison

Cllr Gough opened the meeting and welcomed everyone present.

RL.25.029 To RECEIVE apologies for absence

Noted as above

RL.25.030 To RECEIVE declarations of interest and requests for dispensations

None to note

RL.25.031 To APPROVE and sign minutes of the meeting July 2025 as a true and correct record

Committee APPROVED the minutes of the meeting with no issues to note.

RL.25.032 To NOTE any matters arising from the minutes and not covered by agenda Items, (for information only).

None to note

RL.25.033 To RECEIVE any questions, statements, or submissions from members of the public in attendance

20 minutes will be allowed for public question time under this agenda item (open to any resident of Cam). It should be noted that no decisions may be made on issues raised, other than to make referral to a further meeting, an officer, or another agency.

Cllr Kinnison would like to organise a summer musical event. Clerk and Projects Officer will offer admin support and share the documents used for other community events.

Signed.....
Date.....

RL.25.034 To NOTE any progress made on the action plan and AGREE resulting actions

Most actions are agenda items with other actions on ongoing.

RL.25.035 To RECEIVE update on Everside lane improvement works AGREE actions

Contract awarded and start date planned for 20th October. No issues to note. Cllr Gough and Projects Officer to keep an eye on works as it progresses.

RL.25.036 To RECEIVE update on Westend footpath and AGREE actions

Westend footpath to be widened and resurfaced at a total cost of £8,733 with £2,000 grant funding. Committee to request EMR funding through Full Council. Admin Officer to make sure the allotment holders are contacted and know the dates.

RL.25.037 Play Areas

A) To NOTE inspections and AGREE actions

Cracks in footpaths at Jubilee have been raised as an issue. This was a particularly wet piece of ground so movement was expected. This is on the action to discuss with the contractor carrying out Everside Lane works.

B) To RECEIVE update on replacement play piece at Cam Green and AGREE actions

Committee deferred to a working party to come up with 1 recommendation to decide on a piece and take to Full Council as it's above committee spending threshold.

C) To RECEIVE update on skate ramps and AGREE actions

Work started on 8th September and will continue weather permitting. The graffiti boards were erected and were gratefully received. They were drawn on instantly with one board saying 'Thanks. Nice board.' Committee was very impressed with the graffiti.

D) To RECEIVE update on adult gym equipment and AGREE actions

Committee deferred to a working party to make a recommendation to Full Council.

E) To RECEIVE update on improvements to the teen zone at Jubilee playing fields and AGREE actions

Committee deferred to a working party to make a recommendation to Full Council.

F) To RECEIVE request for replacement goal net at Cam Green and AGREE actions

Committee RESOLVED to accept the quote for £81.89 through Amazon to replace the goal net at Cam Green

G) To NOTE issues raised with trees at Jubilee and AGREE actions

After routine park inspections by our handyman an Ash tree at Jubilee was dead, split and posed a H&S risk; Midland Forestry actioned to rectify this. Upon their own inspection they found the Sugar Maple to also be dead which needed actioning. Committee APPROVED retrospective spend of £432 and £816

Clerk noted that the tree survey will need to be done in 2026. Consideration should be given to any resulting tree replanting.

H) To NOTE request to host tournaments at Jubilee playing fields and AGREE actions

We have received a request to allow Cam Everside Youth to host 2 tournaments - These dates fall on a Saturday morning which is outside the scope of their contract. Parking will be managed as usual and there are only 4 teams playing in each tournament so it shouldn't be too busy. 20th September & 29th November - both in the morning. Committee RESOLVED to allow these to take place.

I) To NOTE request to have a trophy cabinet at the Jubilee Pavilion and AGREE actions

Committee RESOLVED to investigate with The Door and the football about whether a community noticeboard would be a better alternative.

RL.25.038 Allotments

A) To RECEIVE allotment report from Admin Officer/ Cllr Clifton and AGREE actions

Allotment report received and noted. Next inspections will be on 22nd September.

In line with R&L's decision last meeting not to allow wildlife ponds, the allotment holder who had already installed a pond at Woodfield Allotments has agreed to remove it. However, she was very unhappy with the ruling and has decided to hand back her two allotments. She's asked that her comments about the decision are passed onto R&L, as follows - It was a tough decision but unfortunately I can't get on board with the hypocrisy of the committee who deem my pond to be unsafe yet do very little to ensure the safety and security of the sites themselves. I have managed to secure an alternative space at Leaf and Ground who are more environmentally minded and take better care of the site and plot holders.

B) To CONSIDER updated Terms and Conditions, APPROVE annual fees and AGREE actions

Allotment T&Cs for 2025/2026 have been updated to include no wildlife ponds. The annual tenancy fees and invoices will be sent at the beginning of October. All tenants received 12 months' notice of the costs below - £35 - Full Plot & £20 - Half Plot. Committee RESOLVED to accept the updated T&Cs.

Committee RESOLVED to honour a tenant who has just given up his tenancy after 49 years. Chair to write a thank you note and gift a £10 Leaf and Ground voucher. Admin Officer to interview for the newsletter.

C) To APPROVE skip at Woodfields and AGREE actions

Committed APPROVED the cost of £350 through Shane Longstreth for a skip at Woodfields. This would be hired for a two-hour period to deal with an accumulation of waste along the fence line. A member of the Cam PC team would be on-site throughout to ensure the skip isn't abused.

D) To RECEIVE report on allotment water bills and AGREE actions

Upon monthly bank reconciliation it was noticed that there was discrepancies in the monthly direct debit amounts for the allotments. The amounts had nearly tripled. Upon further checking, the accounts have been mixed up (for some time), and we are also missing one. Ashmead 2 (account 7000951545) is actually located in Westend. The billing is for the allotments located at Westend. Not Ash 2. The Westend account was shut down in 2019 (reasons unknown). Which means there is currently no regular invoice for Ashmead 2. We have submitted correct meter readings for all locations in light of this information to get correct billing, but they are wanting serial numbers.

Signed.....
Date.....

Once the serial number is provided and the extra account is back online the name locations can be rectified.

E) To DISCUSS any issues of concern and AGREE actions

Allotment notice boards are cloudy, and any notices on the board are illegible. The polycarbonate 'glass' needs replacing. The boards were installed in 2016 so are now nearly 10 years old. Each frame is A1 size and so 9 pieces of polycarbonate are required. Committee RESOLVED to spend £314.01 replacing the Perspex through 'Cut my'.

RL.25.039 Rackleaze

A) To RECEIVE maintenance progress report and AGREE resulting actions

Cllr Chandler attended the last site visit and cleared brambles and overgrowth. Will be there again tomorrow so will report back.

B) To RECEIVE update on ecology survey and AGREE actions

Cllr Fulcher will liaise with SVP to discuss improvements to the habitat area along the riverbank as per the Ecologists survey and will report back at the next meeting about what is achievable.

Cllr Fulcher was encouraged by the suggestion to improve the overflow pond. Clerk to approach Tesco to see whether they would support this initiative.

RL.25.040 To AGREE annual payment to the Joint Woodlands Committee and AGREE actions

The Joint Woodlands Management Committee look after Stroud District Council owned woodlands between Cam, Dursley and Uley. Cam Parish Council pay an annual figure of £1,500 as a contribution to costs. This was paid in July 2025. Moving forward, I would like to establish a better process, so the committee are not left waiting, or chasing payment. Clerk proposes that the annual payment of £1,500 is paid on receipt of the annual report for the annual meeting in May.

RL.25.041 To RECEIVE request to improve signage to both Rackleaze and Jubilee playing fields and AGREE actions

Committee RESOLVED to stay in keeping with the PROW sign and replace like for like. There are others. Committee will only pay for this sign if it does not meet the criteria for PROW to fund its replacement. Plus an additional finger pointer to say 'Rackleaze Nature Area' to the post.

Committee RESOLVED to add an entrance sign 'Rackleaze Nature Area' in the wooden style to the corner of the grassed area.

Clerk to confirm 'Rackleaze Nature Area' is the correct title.

Signed.....
Date.....

RL.25.042 To REVIEW budget expenditure to date and AGREE actions

Committee REVIEW the budget spend to date –

Recreation & Leisure												
			Receipts			Payments			Net Position		comments	
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance					
23	Allotments	2,000.00	62.25	-1,937.75	3,000.00	2,360.74	639.26	-1,298.49	(-25%)	Invoices being sent out in October		
24	Amenity Furniture				1,500.00		1,500.00	1,500.00	(100%)	Replacement Perspex on noticeboards		
26	Changing Rooms				2,000.00	600.82	1,399.18	1,399.18	(69%)	Trophy cabinet/ artwork?		
27	Grass Keep Rent	500.00	550.00	50.00				50.00	(10%)	Complete for this year		
28	Grounds Maintenance				18,000.00	4,925.94	13,074.06	13,074.06	(72%)			
29	Jubilee Field Development				20,000.00		20,000.00	20,000.00	(100%)	Committed spend on access road and car park		
30	Play Areas & Equipment				15,000.00	7,235.06	7,764.94	7,764.94	(51%)	Potentially £16 on Cam Green plus £56 in reserves		
69	Verge cutting				1,600.00		1,600.00	1,600.00	(100%)	GCC send us an invoice		
84	Playground Inspection contract				1,800.00		1,800.00	1,800.00	(100%)			
103	Sports Pavilion Income	2,000.00	393.75	-1,606.25				-1,606.25	(-80%)			
106	War memorials				200.00	85.74	114.26	114.26	(57%)	New flag		
107	Landscaping, tree management				2,000.00	1,344.00	656.00	656.00	(32%)			
112	Joint Woodland				1,500.00	1,500.00			(0%)			
117	Blooming Cam				500.00	293.88	206.12	206.12	(41%)			
	SUB TOTAL	4,500.00	1,006.00	-3,494.00	67,100.00	18,346.18	48,753.82	45,259.82	(63%)			

RL.25.043 To REVIEW projects for next year and associated budget commitments and make REQUEST to Full Council for budget allocation.

Cllr Fulcher would like 2 public events (bat walks, bioblitz or nature events) estimated £300.

Add a budget for footpaths at Jubilee.

RL.25.044 Any further R&L issues for INFORMATION or REFERRAL ONLY

With no further business to discuss, the Chair brought the meeting to a close at 20.30