

Signed.....
Date.....



**MINUTES OF CAM PARISH COUNCIL, RECREATION & LEISURE COMMITTEE
HELD ON WEDNESDAY 16th July 2025, AT 6:30pm
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

MEMBERSHIP: G Gough (Chair), M Clifton (Vice-Chair), J Dormer, K Chandler, J Fulcher

PRESENT: G Gough, K Chandler, M Clifton, J Dormer, J Fulcher C Wiggins

APOLOGIES:

ABSENT:

IN ATTENDANCE: L Biddle (Clerk), B Weeks (Deputy). J Edwards (Projects Officer)

Cllr Gough opened the meeting and welcomed everyone present.

RL.25.015 To RECEIVE apologies for absence

Noted as above

RL.25.016 To RECEIVE declarations of interest and requests for dispensations

None to note

RL.25.017 To APPROVE and sign minutes of the meeting May 2025 as a true and correct record

Committee APPROVED the minutes of the meeting with no issues to note.

RL.25.018 To NOTE any matters arising from the minutes and not covered by agenda Items, (for information only).

None to note

RL.25.019 To RECEIVE any questions, statements, or submissions from members of the public in attendance

None to note

RL.25.020 To NOTE any progress made on the action plan and AGREE resulting actions

Projects Officer will ask the contractor who is completing the Jubilee works to look at tarmac path which is splitting and the gravel paths to suggest best way forward.

The 5th kissing gate will not to be installed due to no knowledge of landowner. This gate (already purchased) will be redeployed elsewhere.

RL.25.021 To RECEIVE update on Everside lane improvement works AGREE actions

Committee have received updates. Working party met and scored the 4 tenders blind. Working party recommend the contract is awarded to company D at a cost of £44,980. Projects Officer confirmed that Company D is Cotswold Surfacing. Committee RESOLVED to award the contract to Cotswold surfacing, pending ratification at Full Council.

RL.25.022 Play Areas

A) To NOTE inspections and AGREE actions

B) To RECEIVE update on replacement play piece at Cam Green and AGREE actions

Deputy has been meeting with contractors to investigate options for replacement play pieces. A full report and quotes for replacement to be supplied at R&L in Sept.

Cllrs and officers will do periodic visits to Cam Green through the 6 weeks summer holidays to review usage.

C) To RECEIVE report on condition of skate ramps and AGREE actions

Handyman will repaint the skate ramps. Deputy Clerk, Chair and handyman will agree sizes of wooden boards to be installed on the top sections of the ramps as an alternative to painting on the ramps. Posters will be put up explaining that the ramps need to be repainted and the surface is rubberised for safety so should not be spray painted, and that please use the boards instead.

Committee RESOLVED to delegate a budget of £500 for wood, paint and other materials. Work to be scheduled in after children go back to school depending on the weather.

Handyman will also check one small section of the ramp which is bowing.

D) To RECEIVE report on adult gym equipment and AGREE actions

Deputy has been investigating options for replacement. Report and quotes for replacement to be supplied at next R&L. Committee SUPPORTED the proposal to use CIL funding for this project as well as external grant money.

E) To RECEIVE update on improvements to the teen zone at Jubilee playing fields and AGREE actions

Projects Officer is still gathering quotes and concept ideas. A detailed report and quotes to be brought to committee in September.

F) To RECEIVE report on bins at Jubilee and AGREE actions

Chair of committee noted an issue with birds pulling rubbish from the bins at Jubilee. The supplier has confirmed that, the aperture flap must be factory fitted before dispatch and cannot be retro-fitted. The only way to have a flap would be to purchase a new top -

1 x Topsy Royale spare hood (keyed or keyless) in Black with Gold banding, Gold bin it symbols and aperture flap kit @ £198.98 + VAT each

1 x P&P @ £12.50 + VAT

Total = £211.48 + VAT

Committee RESOLVED that due to cost implementations that no action is to be taken

RL.25.023 Allotments

A) To RECEIVE allotment report from Admin Officer/ Cllr Clifton and AGREE actions

- **APPROVE Ashmead 1, Plot 9- shed request**

Committee APPROVED this request.

- **CONSIDER wildlife pond requests at Ashmead 1 and Woodfields**

Cllr Dormer and Cllr Wiggins would like to help with allotment inspections.

Committee RESOLVED to deny any ponds on allotments due to concerns with ongoing maintenance, wildlife concerns, health & safety concerns and reinstating the allotment after the tenant has left.

Admin Officer to inform allotment owner to remove pond at Woodfields but say that we are looking at developing a pond area at Rackleaze if they would like to support it.

- **CONSIDER revision of T&Cs to include small wildlife ponds**

Committee RESOLVED that T&C's will be revised to say no ponds allowed

C) To DISCUSS any issues of concern and AGREE actions

RL.25.024 Rackleaze

A) To RECEIVE maintenance progress report and AGREE resulting actions

Cllr Fulcher gave an update on the maintenance of Rackleaze.

B) To RECEIVE update on boardwalk repair

Cllr Chandler and Cllr Fulcher to check the repair status as completed. Committee RESOLVED to add a maintenance allowance in for next years budget

C) To RECEIVE update on ecology survey and AGREE actions

Cllr Fulcher has received an interim report from the Ecologist who carried out the survey on 30th June. Office is yet to receive a formal complete report. Estimates look in the region of £30k to install a pond which will increase the biodiversity. Funding will be sought once the full report and associated actions have been received. Admin Officer will contact Tesco to ask about community funding. Deputy and Projects Officer will investigate other sources.

D) To RECEIVE report on a brown sign to Rackleaze and AGREE actions

Suggestion has been received to erect a brown and white highways tourism sign to Rackleaze.

The sign will cost £260 upon application (nonrefundable), however the eligibility criteria is very restrictive and Rackleaze doesn't fall into any of the eligible categories, and even if it came close to qualifying, due to type of attraction, we cannot provide the additional supporting evidence.

Deputy will investigate alternative options and discuss the possibility of putting up a sign on the side of the Memorial Hall.

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E) To RECEIVE site risk assessment and AGREE actions

Chair will draft a whole site risk assessment. SVP to provide a copy of their specific work RA.

RL.25.025 To CONSIDER project into sustainable wreaths for Remembrance Day and AGREE actions

Committee are asked to consider alternative options for Poppy wreaths due to the plastic waste. Deputy to make enquiries into whether the poppy appeal already has a solution or a biodegradable wreath. She will also ask other local groups if they would consider making a sustainable poppy wreath. This year, we will purchase either paper, natural or biodegradable wreaths and then look to start a project ready for next year. Deputy will email the local partner organisations involved in the road closure and remembrance parade to see if they would also like sustainable wreaths.

Committee RESOLVED to allocate a delegated budget of £100 for the purchase of 2 suitable wreaths.

RL.25.026 To DISCUSS the possibility of a new youth forum and AGREE actions

Cllr Fulcher and Deputy met with Noah from The Door to discuss the possibility of starting a new youth forum in Cam. Noah will do some initial engagement. Deputy will investigate safeguarding and DBS implications and cost. Committee were generally supportive of the idea and look forward to further updates.

RL.25.027 To REVIEW the budget and AGREE actions

Clerk, Deputy and Projects Officer to book in some time to ensure budgets are correctly allocated considering developing projects.

RL.25.028 Any further R&L issues for INFORMATION or REFERRAL ONLY

Cllr Chandler asked about the presents of Otters in Cam. They have been known to be in the River Cam at various points.

Cllr Fulcher asked whether anything more had been discussed regards Holywell orchard. The SDC officer who is responsible for Hollywell Orchard is leaving SDC. We will wait to talk to their replacement.

Clerk noted that Blooming cam are struggling with numbers and workload and have decided to reduce their commitments. This will be discussed at FPGP.

With no further business to discuss, the Chair brought the meeting to a close at 20.58