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**MINUTES OF CAM PARISH COUNCIL, RECREATION & LEISURE COMMITTEE
HELD ON WEDNESDAY 18th SEPTEMBER 2024, AT 6:30pm
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

MEMBERSHIP: G Gough (Chair), J Fulcher (Vice-Chair), J Dormer, K Chandler, M Clifton

PRESENT: G Gough, J Dormer, K Chandler, M Clifton

APOLOGIES: D Andrewartha, J Fulcher

ABSENT:

IN ATTENDANCE: L Biddle (Clerk), J Edwards (Projects Officer)

Cllr Gough opened the meeting and welcomed everyone present.

RL.24.032 To RECEIVE apologies for absence

Noted as above

RL.24.033 To RECEIVE declarations of interest and requests for dispensations

None to note

RL.24.034 To APPROVE and sign minutes of the meeting June 2024 as a true and correct record

Committee APPROVED the minutes

RL.24.035 To NOTE any matters arising from the minutes and not covered by agenda Items, (for information only).

None to note

RL.24.036 To RECEIVE any questions, statements, or submissions from members of the public in attendance

None to note

RL.24.037 To NOTE any progress made on the action plan and AGREE resulting actions

Add a revised date and reason column.

RL.24.038 Play Areas

A) To NOTE inspections and AGREE actions

- Play piece at Cam Green

We are currently running a survey for public engagement on what the residents would like to see here. The piece is still holding on but is not in a good state of repair. Clerk recommends that as soon as the inspectors feel it has failed the safety checks, it should be removed.

- Woodfields perimeter fence

The fence at the boundary of Woodfields play area is breaking beyond repair. The idea was to plant a hedge to grow around the post and rail fence so that once the fence rots away, the hedge will be in its place. Unfortunately, the hedge has not established quickly enough.

Committee RESOLVED to get quotes for wooden fence and more established hedging.

RL.24.039 Allotments

A) To RECEIVE allotment report from Admin Officer/ Cllr Clifton and AGREE actions

Jo Lewis will be attending a virtual course on Allotment Management: Site Facilities and Health and Safety on 25 September and hopes some of the issues we face with our allotments will be addressed.

Allotment inspections were held on Monday 2 September. Westend:

- 3 x emails sent out regarding non-cultivation. One allotment due to be given up.
- Tree issues. The work to cut down the row of sycamore trees to approximately six feet was completed on Thursday 5 September.

Woodfield:

- 7 x emails sent out regarding non-cultivation. Two allotments due to be given up.

Upthorpe:

- 3 x emails sent out regarding non-cultivation.

Ashmead 1:

- 2 x emails sent out regarding non-cultivation.

Ashmead 2:

- 4 x emails sent out regarding non-cultivation.

Allotment tenancies: These are due to be sent out next month. Currently our allotments cost £28.00 for a full plot per year and £15.00 for a half plot per year.

Committee RESOLVED to allow existing tenants additional plots/ half plots if they want them.

Committee RESOLVED to increase Full plots to £35 and half plots to £20

B) To DISCUSS any issues of concern and AGREE actions

C) To REVIEW allotment Terms and Conditions and AGREE actions

Committee ACCEPTED the Terms and Conditions as stated.

RL.24.040 Rackleaze

A) To RECEIVE progress report and AGREE resulting action

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Working parties continue to make good use of their time at Rackleaze. Ecologist still to make contact and transfer monitoring equipment onto office laptop

RL.24.041 To RECEIVE update on Everside Lane, DISCUSS next steps and AGREE actions

Cllr Fowler and Clerk met with PROW Officer and GCC Highways Local Manager to discuss Everside Lane access, maintenance and future improvements.

The history is summarised below –

RUPP: Road Used as a Public Path = Restricted Byway. A restricted byway allows a right of way on foot, on horseback, or leading a horse, cycling and for any vehicles other than mechanically propelled vehicles. ONLY VEHICLES THAT ARE GIVEN PERMISSION TO ACCESS THE LAND AS VISITORS/ GUESTS TO THE JUBILEE PLAYING FIELD ARE PERMITTED TO USE THE LANE.

BOAT: Byway Open to All Traffic. A carriageway- vehicles are allowed, but main use must be by horses or pedestrians

NERC 2006 ACT: Natural Environment and Rural Communities Act 2006

DATE		Outcome	Considerations
May 1991	Application for extinguishment of part Public Footpath to create Bridleway	September 1992 GCC Public Footpath status extinguished and made Bridleway Order	
December 2003	Advised to modify access from RUPPS to BOAT as CROW ACT 2000 meant all RUPPS were being reclassified to Restricted Byways	May 2004 Application made to reclassify from RUPP to BOAT	
August 2005	Wildlife & Countryside Act 1981 – Section 53 application made for a Modification Order to upgrade the road used as a Public Path CCA21 to a BOAT	Agreed September 2006	The reclassification was not published
January 2008	CPC investigates traffic control measures for the lane	GCC confirm that Everside Lane would not meet any condition to allow speed bumps to be installed	N/A
October 2010	Advised by GCC that due to the new legislation introduction NERC Act 2006 and that the Modification Order was not published in 2006, the change from RUPP to BOAT would not be upheld.		The access road remains a RUPP/ Restricted Byway. Legal main use is for animals

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		and pedestrians and not vehicle movement
June 2022 Summary	The access road remains a RUPP/ Restricted Byway and therefore is legally permitted to be used as a bridle way and public foot path	

Due to issues with the BOAT application, the Lane remains a RUPP. To confirm, even if the application were successful, it is still not an adopted highway and therefore not maintained by GCC to Highways standard.

The surface of the road from Manor Avenue to the first entrance is in good condition. There are lots of places that could be increased in width by cutting back the vegetation. Neither PROW nor Highways had any concerns with us cutting back the overgrown brambles and trees etc along the left-hand side of the Lane. We would, however, still need permission from them both in writing, as well as the farmer.

The surface from the first entrance to the second entrance is poor. Again, the verges could be cut back and the road widen in places and the surface topped with a suitable mix of stone to be safe for horses and cyclists.

We discussed liabilities due to concerns with the vehicles only being allowed to use Everside Lane because they are our invited guests. They felt that this was an unnecessary concern and that in order to prove negligence, the claimant would have to prove that we were aware of an issue and hadn't taken action. Any incident would be between the individual and their car insurance, not the landowner.

On going maintenance would not be covered by PROW or Highways. The PROW would only cover the cost if it adversely affected its users, i.e. blocked the way for horses/ cyclists – users can simply go around a pothole.

In conclusion, CPC could carry out some maintenance to Everside Lane – cut back the overgrowth and verges to widen the road and create passing places, add a suitable surface to the second section of the lane between the first and second entrance and develop the second entrance as a better hard standing for more parking. However, to manage expectations, this has not been made a project priority for this year and has not been budgeted. Clerk recommends therefore, allocating a budget and looking to carry out this project after April.

Committee RESOLVED to add this a project on the Action Plan to initiate in April 2025

RL.24.042 To NOTE parking issues and burger van request from Everside Youth FC and AGREE actions
Request from Everside Youth for a burger van at Jubilee on Saturday mornings. Clerk informed EYFC that there was no way it could park in the car park due to already existing pressures on the parking. 1 complain about inconsiderate parking on match days received from resident. Cllr Gough and handyman felt it would be ok to trial on the grass to the left-hand side, behind the noticeboard.

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Committee discussed whether the sales of the burgers went to the club or if it was commercial gain only. Clerk to confirm.

RL.24.043 To AGREE cost associated with kissing gate improvements

There are 2 Kissing gates that have been identified as troublesome. One is located at Ashmead, the other at Draycott Farm.

The Cotswold Wardens have agreed to adapt the stiles for better access. PROW originally asked CPC to fund this work but have now agreed to cover the costs.

Therefore, this agenda item is for information only.

RL.24.044 To RECEIVE quotes to replace pavilion door and AGREE actions

The pavilion door has been fixed several times over the past few months/ year or so. The locksmith has now advised that the mechanism has collapsed inside the door. Due to the design of the door, a replacement is needed.

Clerk sought 3 quotes. Only 2 responded.

Quote 1 - To remove existing door and lay aside for disposal, to supply and install 1no new Aluminium manual swing in powder coated White finish, half and half glazed with mid rail, internal panic device to external key code access device, set up door closers speed and latching, check test and operate.

£4195.00 + vat.

Quote 2 - Remove current door. Install new door. Set up hardware. Test and leave in full working order

£2,635.00 + VAT

Both doors are a keyless system so will work on a code.

Committee RESOLVED to APPROVE quote 2. Clerk confirmed this was Arrow doors.

RL.24.045 To CONSIDER locations for ash dieback replanting scheme and AGREE actions

We have received the application for ash dieback replacement again. This request was completed last year but I am waiting for confirmation if it was ever received by GCC and if so, whether it was acted upon.

Committee RESOLVED to defer until next meeting.

RL.24.046 To RECEIVE round-up of summer events, review what worked well and what needs improvement and AGREE actions

Summer program of events

Summer HAF program - 2 activity days were held at Jubilee playing fields. The main issue is with traffic management and car parking. Councillor support will need to be a priority for future events. Withstanding this, the events were well attended and well received.

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Bat walk – the bat walk proved popular again with requests to attend exceeding the number of spaces available. Many thanks to SVP and Cllr Fulcher.

Bioblitz – the bioblitz at Rackleaze was also well attended and well received. Thanks again to SVP and Cllr Fulcher.

Committee requested the HAF day to be held at Woodfields Community Centre.

RL.24.047 To REVIEW the budget and AGREE actions

Committee reviewed the budget with no issues to note.

RL.24.048 Any further R&L issues for INFORMATION or REFERRAL ONLY

Request from MOP for branded planters at the front of the office. No budget or resource to Maintain these at present.

Holywell Orchard gravel footpath has washed away. Clerk to contact SDC.

With no further business to discuss, the Chair brought the meeting to a close at 20:21.