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Date.....



CAM PARISH COUNCIL,
4 Noel Lee Way, Cam, Glos GL11 5PS
www.camparishcouncil.gov.uk

MINUTES OF A MEETING OF FINANCE, POLICIES & GENERAL PURPOSES COMMITTEE HELD
WEDNESDAY 26th MARCH 2025 AT 6:30PM AT
CAM PARISH COUNCIL OFFICES, 4 NOEL LEE WAY, CAM, GLOS, GL11 5PS

Present: J Fowler (Chair), G Gough, M Clifton, , J Fulcher
Apologies: M Grimshaw, S Angell, D Andrewartha
Absent
In attendance: Clerk, Projects Officer

Membership:

Chairman – Cllr Fowler Vice– Cllr Fulcher
Cllrs Angell, Andrewartha, Grimshaw, Gough, Clifton

Meeting started at 18:56

FPGP.24.048 To RECEIVE apologies for absence

Apologies were noted as above.

FPGP.24.049 To RECEIVE declarations of interest and requests for dispensations

None

FPGP.24.050 To RECEIVE any questions, statements or submissions from members of the public in attendance

None present.

FPGP.24.051 To CONFIRM the minutes of the meeting of December 2024 as a correct record

Committee RESOLVED to accept the minutes as a correct record.

FPGP.24.052 To NOTE matters arising from the meeting

No issues to note

FPGP.24.053 To REVIEW Youth Contract and AGREE actions

Committee RESOLVED to recommend to Full Council that the youth contract with The Door is continued for 3 years at a cost of £22,015 subject to inflation increases

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FPGP.24.054 To RECEIVE update from Events working party and AGREE actions

VE Day

Work is ongoing to write a piece with a local resident on their War time experiences.

Committee RESOLVED to commit £479 for the lighting of the beacon with Coates Fireworks.

Community Cinema event

Committee RESOLVED to appoint company A - Skylight cinema

Item	Not. Inc VAT	
Cinema Hire	£ 1,995.00	
TEN	£ 21.00	
First Aid		
Toilet Hire		
FilmBank Media Licensing	£ 153.00	
	£ 2,169.00	

- Capacity for event: $EC = TA \frac{165,406ft^2}{6} = 27,567$. Cinema night: 350 with Eventbrite booking (online).
- 3.5-hour event.
- 2 toilets needed. Medical risk rating is <20, in-house first aider x 2. Toilets are in the club house, and first aid to be provided internally.
- Date: Saturday 20th September date suggested by Club.
- Catering: Doorstep. Local ice-cream provider contacted. Popcorn stand to be found.
- Dressing of the area with bunting and fairy lights TBC.
- Marketing to start in the summer.

Youth Summer Event

Committee RESOLVED to postpone a large scale event
HAF summer program will still go ahead.

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Christmas event

Committee RESOLVED the budget as follows

ITEM	ITEM COST	NUMBER OF ITEMS	TOTAL	NOTES	
Stewarding	£19.25	56	£1,078.00	PLUS VAT 8 x staff, 10 x radio, 1100 - 1800	Other quotes obtained.
T.E.N	£21.00	1	£21.00	Bar/Music TBC	
Entertainment 1			£2,295.00		
Christmas Fun Stalls	£2,495.00	1	£2,495.00	Christmas activity stalls & 2 x staff members: globe, , surf simulator & stall	
Pony rides	£600.00	1	£600.00	Subsidise pony rides to value of £600.00, so each ride costs £3.50	
Road Closure	£95.00	1	£95.00	SDC	
Advanced warning notices for road closure	£15.00	8	£50.00	Update for this year	
External road closure signs & closure	£795.00	1	£945.00	As per FC meeting in January 2025	
TOTAL			£8,325.33		

FPGP.24.055 To RECEIVE update on Neighbourhood CiL and AGREE actions

A press release is being written, and an update of the awarded community projects and the community benefits will be shared with residents over the next few weeks. Updates will also be provided on the Cam Parish Council website and social media. A review of the community benefit from these projects will be conducted in the future and will be reported back to Council.

Current balance: £185,969.62

Proposed Spend: £100,000.00 on Everlands Sports Ground this financial year

Remaining balance: £85,969.62

The Neighbourhood CiL Policy has been used to benefit community organisations and residents in Cam. The development of the policy and subsequent CiL spend has meant that deadlines for spend/return of funding have been mitigated (until October 2026). With current investigations and development of the Cam Parish Council Village Centre Framework (Cam Campus/Hub) and other strategic development aspirations, committee RESOLVED that the remaining balance is maintained to be used to fund potential strategic development associated project spend.

FPGP.24.056 To RECEIVE update on rebranding and AGREE actions

Progress update noted.

Committee RESOLVED to use the wording 'CAM COUNCIL' rather than Cam Parish or Cam Town.

FPGP.24.057 To RECEIVE update on feasibility study procurement and AGREE actions

Cam & Uley GP Practice has appointed a contractor to carry out the first phase of the feasibility study. The wider second feasibility study will be conducted if Employment Site 2 is identified as the

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preferred site for the new GP surgery. The second study will require full access to the first study findings. Some investigation may overlap across the studies. Whilst using the same contractor could potentially produce cost savings measures, it is recommended that Cam Parish Council seeks three quotes for services, and if required, moves to full tender exercise.

UK tender thresholds (Procurement Act 2023) for goods or services is £214,904.00 (inc. VAT). If below threshold, the guidance states that contract can be awarded without competition

FPGP.24.058 To CONSIDER grant funding requests and AGREE actions

Committee RESOLVED the working party recommendation for grant funding as follows –

GRANT FUNDING 2025/26 - FIRST ROUND																															
	Date of Application	Name of Applicant	Aims & Objectives	Total cost of scheme	Amount applied for:	Amount awarded at FPGP	Approved at FC																								
1	11/03/2025	GL11	Children's oral health project	£5,000	£2,500	£2,000																									
2	13/03/2025	Great Western Air Ambulance	A donation of £2,200 would fund a lifesaving mission however any level of funding would be hugely appreciated. This will benefit anyone in Cam who may need our help, this could be a premature baby to an elderly resident.	£2,200	£2,200	£2,200																									
3	21/03/2025	Quarry Chapel	<table><tr><th>ITEM</th><th>COST £</th></tr><tr><td>Shortfall of funds for the completion of the Cookery and Ceramic course, plus two exhibitions showcasing the Quarry Chapel Creative Work in Dursley and Stroud</td><td>1,600</td></tr><tr><td>£775 half the rent for 10 weeks x 6 rooms</td><td></td></tr><tr><td>£100 increased ingredient cost</td><td></td></tr><tr><td>£350 increased staffing costs – we needed an extra assistant = 6 sessions</td><td></td></tr><tr><td>£175 increased clay and firing costs</td><td></td></tr><tr><td>£200 exhibition costs – rental, fixings, paint etc</td><td></td></tr><tr><td>Facilitator 18 x classes @£25ph x 2 hours</td><td>900</td></tr><tr><td>Assistant 18 x classes @£15 x 2 hours</td><td>540</td></tr><tr><td>Materials</td><td>200</td></tr><tr><td></td><td></td></tr><tr><td>TOTAL</td><td>3240</td></tr></table>	ITEM	COST £	Shortfall of funds for the completion of the Cookery and Ceramic course, plus two exhibitions showcasing the Quarry Chapel Creative Work in Dursley and Stroud	1,600	£775 half the rent for 10 weeks x 6 rooms		£100 increased ingredient cost		£350 increased staffing costs – we needed an extra assistant = 6 sessions		£175 increased clay and firing costs		£200 exhibition costs – rental, fixings, paint etc		Facilitator 18 x classes @£25ph x 2 hours	900	Assistant 18 x classes @£15 x 2 hours	540	Materials	200			TOTAL	3240	£14,600	£3,240	£1,620	
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4	24/03/2025	Skate4Josh	BANK ACCOUNT NOT IN THE SAME NAME THEREFORE NOT ELIGIBLE	£6,400	£2,500	£0																									
5	25/03/2025	1 st Cam Scout group	New tents x 5	£3,860	£965	£965																									
6	25/03/2025	Parents and Carers	Sundries for hosting support group meetings	£1,744	£1,744	£1,744																									
7	25/03/2025	Funbusters (Cam everlands PATA)	Outdoor classroom and gardening/ wildlife sundries	£5,000	£244.41	£244.41																									
Total requested				£21,800.00	£13,393.41	£8,773.41																									
Total available					£10,841																										
Total awarded																															
Total carried forward																															

FPGP.24.059 To APPROVE civic calendar and AGREE actions

Committee APPROVED the new civic calendar

FPGP.24.060 To APPROVE re-wrapping of Christmas lights around the trees to ensure good tree health

Committee RESOLVED to delegate a budget of £750 + VAT to KAD tree care pending a quote from Midland Forestry.

FPGP.24.061 To APPROVE Clerks membership to the SLCC at a cost of £240

Committee APPROVED this spend.

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FPGP.24.062 To APPROVE GAPTC membership renewal at a cost of £2,740.64

Committee APPROVED this spend.

FPGP.24.063 To RECEIVE update on devolution and the move to unitary authorities

Update RECEIVED and NOTED

FPGP.24.064 To RECEIVE report regards employment of handyperson and AGREE actions

Report RECEIVED and NOTED

Committee RESOLVED to continue with the handyperson contract and review again as future needs change.

FPGP.24.065 To NOTE update on financial investment

Investment statement RECEIVED and NOTED

FPGP.24.066 To RECEIVE budget update, AGREE end of year virements and AGREE actions

Committee RESOLVED the following EMR transfers

EMR Transfers March 2025

Project	Project total costs	Budget heading	Budget	EMR Budget heading	Budget
Office refurb	28,912.86	95 Premises Improvements	2,000	Premises Improvement	11,118.12
		Plus grant funding	2,000	Cycleway (diverted funds)	12,000
				IT Equipment	1,794.74
					24,912.86
Pavilion Door replacement	2,635	26 Changing rooms	1,000	Changing rooms	2,449.84
Tommy Statues	1,282.22	106 War memorials	0	War memorials	1,282.22
Website	4,062.50	52 Website	4,062.50	Neighbourhood Plan Review	4,062.50
Rackleaze grit strips	257.95	9 Service Level Agreement		Rackleaze	257.95
CIL Spends (various)	18,886.61	CIL Funding	18,886.61	CIL Funding	18,886.61

FPGP.24.067 To RECEIVE update on Internal Audit and AGREE actions

Internal auditor has been appointed through GAPTC but not started as yet.

FPGP.24.068 To RESOLVE that by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the following item of business, on the grounds it involves the likely disclosure of exempt information as defined in the Acts

FPGP.24.069 To AGREE appointment of new staff members as recommended by Staffing Committee and AGREE associated actions

Committee RESOLVED the recommendation from Staffing Committee.

FPGP.24.070 Any other matters for INFORMATION or REFERRAL only

With no further business, the Chair closed the meeting at 21:14pm