



**MINUTES OF FULL CAM PARISH COUNCIL
HELD ON WEDNESDAY 2 APRIL 2025, 6:30pm
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

PRESENT: J Fowler (Chair), J Fulcher, K Chandler, R Green, J Dormer, M Clifton,
APOLOGIES: M Morton, M Grimshaw, S Angell, G Gough, D Andrewartha, S Temlett,
ABSENT: B Tipper, C Evans
IN ATTENDANCE: L Biddle (Clerk), 4xMoPs, Cllr Hamilton

Cllr Fowler opened the meeting and welcomed everyone present.

FC.24.155 To receive apologies for absence.

Apologies were noted as above

FC.24.156 To RECEIVE Declarations of Interest and requests for dispensations

None

FC.24.157 To RECEIVE any questions, statements or submissions from members of the public in attendance

MOP came to discuss application for 74 houses on the Taits Hill Road and ask for support in refusing this application. Application is on the P&H agenda for discussion next week.

MOP will investigate a TPO application for the trees at Everlands sports ground and corner of Tyndale Road and The Crapen.

Cllr Lindsey Green introduced herself as the conservative candidate for the County Council elections

FC.24.158 To APPROVE the minutes from the meeting held February as a true and correct record

Approved

FC.24.159 To NOTE any matters arising from the minutes and not covered by agenda items

Cllr Dormer tested the swing set at Cam Green and thought it seemed strong despite the play inspectors condemning it.

FC.24.160 To RECEIVE Co-option requests and AGREE actions

None to review

FC.24.161 To RECEIVE Chairs and Clerks report

Snickets Map

A 'tour of the Parish' will be organised to the launch the 'new look' snickets map that includes Box Road in Spring. This project was completely externally funded. Projects Officer to confirm date

Village center framework/ Cams Development Strategy document

P&H approved a designed to create a visual summary and map of our proposals. Work continues to develop this document to link with policies. Projects Officer to organise a working party with key cllrs to make sure feasibility brief is correct before sending.

Allotments

Admin Officer is doing a lot of work around allotments. Suggestion to contact the Cotswolds men's shed who could build raised beds.

Rackleaze biodiversity project

A total of £2,626.36 external funding has been secured for a Preliminary Ecological Appraisal of the wetlands site including a biodiversity management plan. Projects Officer to confirm dates and let Cllr Fulcher know.

FC.24.162 To RECEIVE reports on issues affecting Cam from

a) County Councillor

Elections taking place on Thursday 1st May.

b) District Councillors

Report received and noted.

c) Parish Councillors

None to note

FC.24.163 To RECEIVE minutes of Committee meetings held

a) Planning & Highways – January, February, March 2025

b) Recreation & Leisure - February 2025

c) Finance, Premises & General Purpose – March 2025

Received and noted

FC.24.164 To APPROVE recommendations from committee for ratification including the following
Staffing

a) Appointment of Deputy Clerk and Administration Officer

b) Incremental pay award for Clerical Officer and Clerk

Council RESOLVED to appoint the Deputy Clerk and Administration Officer and to award the increment rises noted above.

FPGP

c) Award Youth Contract to The Door

Council RESOLVED to award the youth contract with The Door is continued for 3 years at a cost of £22,015 subject to inflation increases

Signed.....
Date.....

d) **Approve actions associated with the events**

VE Day – Council RESOLVED to commit £479 for the lighting of the beacon with Coates Fireworks.

Community Cinema night – Council RESOLVED to appoint company A - Skylight cinema. Budget for event is currently £2,169

Large scale summer event -Council RESOLVED to postpone large event but continue with HAF programme

Christmas event – Council RESOLVED the outlined budget spend of £8325.33

e) **Ringfence remaining CiL for strategic development purposes**

Current balance: £185,969.62 Proposed Spend: £100,000.00 on Everlands Sports Ground this financial year Remaining balance: £85,969.62 The Neighbourhood CiL Policy has been used to benefit community organisations and residents in Cam. The development of the policy and subsequent CiL spend has meant that deadlines for spend/return of funding have been mitigated (until October 2026). With current investigations and development of the Cam Parish Council Village Centre Framework (Cam Campus/Hub) and other strategic development aspirations, Council RESOLVED that the remaining balance is maintained to be used to fund potential strategic development associated project spend.

f) **Rebranding – to refer to ourselves as CAM COUNCIL**

Steady progress is being made on the logo design.

Council RESOLVED to use the wording ‘CAM COUNCIL’ rather than Cam Parish or Cam Town.

g) **Approve civic calendar**

Council RESOLVED the civic calendar as follows – printed copies are available on request.

	2025												2026			
	May	June	July	August	September	October	November	December	January	February	March	April				
1	Thurs	Sun		Fri	Mon	Wed	Sat	Mon	Thurs	Sun	Wed	Sat	Thurs	Sun	Wed	Sat
2	Fri	Mon	Wed Full Council	Sat	Tues	Thurs	Sun	Tues	Fri	Mon	Thurs	Sun	Fri	Mon	Thurs	Sun
3	Sat	Tues	Thurs	Sun	Wed Full Council	Fri	Mon	Wed	Sat	Tues	Thurs	Fri	Sat	Tues	Thurs	Fri
4	Sun	Wed	Fri	Mon	Thurs	Sat	Tues	Thurs	Sun	Wed	Wed Full Council	Sat	Thurs	Sun	Wed	Sat
5	Mon	Thurs	Sat	Tues	Fri	Sun	Wed Full Council	Fri	Mon	Thurs	Thurs	Sun	Fri	Mon	Thurs	Sun
6	Tues	Fri	Sun	Wed Planning & Highways	Sat	Mon	Thurs	Sat	Tues	Fri	Fri	Mon	Sat	Tues	Thurs	Fri
7	Wed Full Council & Annual Meeting	Sun	Mon	Thurs	Sun	Tues	Fri	Sun	Wed	Mon	Sat	Thurs	Sun	Wed	Thurs	Sun
8	Thurs	Sun	Tues	Fri	Mon	Wed Planning & Highways	Sat	Mon	Thurs	Sun	Wed	Thurs	Sun	Wed	Thurs	Sun
9	Fri	Mon	Wed Planning & Highways	Sat	Tues	Thurs	Sun	Tues	Fri	Mon	Thurs	Sun	Fri	Mon	Thurs	Sun
10	Sat	Tues	Thurs	Sun	Wed Planning & Highways	Fri	Mon	Wed Planning & Highways	Sat	Tues	Thurs	Sun	Fri	Mon	Thurs	Sun
11	Sun	Wed Planning & Highways	Fri	Mon	Thurs	Sat	Tues	Thurs	Sun	Wed Planning & Highways	Wed Planning & Highways	Wed Planning & Highways	Sat	Sun	Wed	Sat
12	Mon	Thurs	Sat	Tues	Fri	Sun	Wed Planning & Highways	Fri	Mon	Thurs	Thurs	Sun	Fri	Mon	Thurs	Sun
13	Tues	Fri	Sun	Wed	Sat	Mon	Thurs	Sat	Tues	Fri	Fri	Mon	Sat	Tues	Thurs	Fri
14	Wed Planning & Highways	Sat	Mon	Thurs	Sun	Tues	Fri	Sun	Wed Full Council	Sat	Sat	Tues	Sun	Wed	Thurs	Sun
15	Thurs	Sun	Tues	Fri	Mon	Wed	Sat	Mon	Thurs	Sun	Wed	Thurs	Sun	Wed	Thurs	Sun
16	Fri	Mon	Wed Recreation & Leisure	Sat	Tues	Thurs	Sun	Tues	Fri	Mon	Thurs	Sun	Fri	Mon	Thurs	Sun
17	Sat	Tues	Thurs	Sun	Wed Recreation & Leisure	Fri	Mon	Wed Finance Committee	Sat	Tues	Tues	Fri	Sat	Tues	Fri	Sat
18	Sun	Wed	Fri	Mon	Thurs	Sat	Tues	Thurs	Sun	Wed Recreation & Leisure	Wed	Sat	Sun	Wed	Sat	Sun
19	Mon	Thurs	Sat	Tues	Fri	Sun	Wed Recreation & Leisure	Fri	Mon	Thurs	Thurs	Sun	Fri	Mon	Thurs	Sun
20	Tues	Fri	Sun	Wed	Sat	Mon	Thurs	Sat	Tues	Fri	Fri	Mon	Sat	Tues	Fri	Sun
21	Wed Recreation & Leisure	Sat	Mon	Thurs	Sun	Tues	Fri	Sun	Wed Planning & Highways	Sat	Sat	Tues	Sun	Wed	Thurs	Sun
22	Thurs	Sun	Tues	Fri	Mon	Wed Finance Committee	Sat	Mon	Thurs	Sun	Sun	Wed	Thurs	Sun	Wed	Thurs
23	Fri	Mon	Wed	Sat	Tues	Thurs	Sun	Tues	Fri	Mon	Mon	Thurs	Sun	Fri	Mon	Thurs
24	Sat	Tues	Thurs	Sun	Wed	Fri	Mon	Wed	Sat	Tues	Tues	Fri	Sat	Tues	Fri	Sun
25	Sun	Wed Finance Committee	Fri	Mon	Thurs	Sat	Tues	Thurs	Sun	Wed Finance Committee	Wed	Sat	Sun	Wed	Thurs	Sun
26	Mon	Thurs	Sat	Tues	Fri	Sun	Wed	Fri	Mon	Thurs	Thurs	Sun	Fri	Mon	Thurs	Sun
27	Tues	Fri	Sun	Wed	Sat	Mon	Thurs	Sat	Tues	Fri	Fri	Mon	Sat	Tues	Fri	Sun
28	Wed Annual Parish Meeting	Sat	Mon	Thurs	Sun	Tues	Fri	Sun	Wed	Sat	Sat	Tues	Sun	Wed	Thurs	Sun
29	Thurs	Sun	Tues	Fri	Mon	Wed	Sat	Mon	Thurs	Sun	Sun	Wed	Thurs	Sun	Wed	Thurs
30	Fri	Mon	Wed	Sat	Tues	Thurs	Sun	Tues	Fri	Mon	Mon	Thurs	Sun	Fri	Mon	Thurs
31	Sat		Thurs	Sun		Fri		Wed	Sat		Tues		Sun			

Signed.....
Date.....

h) **Agree membership to GAPTC at a cost of £2,740.64**

Committee debated the merits of this membership but approved the renewal this year due to the amount of uncertainty around devolution

i) **EMR virements and adjustments**

Council REVIEWED the end of year budget and RESOLVED the following virements

EMR Transfers March 2025					
Project	Project total costs	Budget heading	Budget	EMR Budget heading	Budget
Office refurb	28,912.86	95 Premises Improvements	2,000	Premises Improvement	11,118.12
		Plus grant funding	2,000	Cycleway (diverted funds)	12,000
				IT Equipment	1,794.74
					24,912.86
Pavilion Door replacement	2,635	26 Changing rooms	1,000	Changing rooms	2,449.84
Tommy Statues	1,282.22	106 War memorials	0	War memorials	1,282.22
Website	4,062.50	52 Website	4,062.50	Neighbourhood Plan Review	4,062.50
Rackleaze grit strips	257.95	9 Service Level Agreement		Rackleaze	257.95
CIL Spends (various)	18,886.61	CIL Funding	18,886.61	CIL Funding	18,886.61

Underspends	
1 Bus Shelters	1,500 to EMR bus shelter project
3 Kissing Gates	2,600 to EMR footpaths
74 Community Grants	841 carried across to next year
29 Jubilee Field Development	8,500 to EMR Jubilee Field Development

j) **To NOTE letter sent regards Local Plan review**

Council NOTED the letter sent.

FC.24.165 To NOTE update on the feasibility study for development of a village centre on employment land 2

Council NOTED the update on the feasibility study.

FC.24.166 To AGREE recommendations for grant funding requests

Council RESOLVED to accept the grants as follows and will look to increase the budget next year.

Signed.....
Date.....

GRANT FUNDING 2025/26 - FIRST ROUND																					
	Date of Application	Name of Applicant	Aims & Objectives	Total cost of scheme	Amount applied for:	Amount awarded at FPGP	Approved at FC														
1	11/03/2025	GL11	Children’s oral health project	£5,000	£2,500	£2,000	£2,000														
2	13/03/2025	Great Western Air Ambulance	A donation of £2,200 would fund a lifesaving mission however any level of funding would be hugely appreciated. This will benefit anyone in Cam who may need our help, this could be a premature baby to an elderly resident.	£2,200	£2,200	£2,200	£2,200														
3	21/03/2025	Quarry Chapel	<table><tr><th>ITEM</th><th>COST £</th></tr><tr><td>Shortfall of funds for the completion of the Cookery and Ceramic course, plus two exhibitions showcasing the Quarry Chapel Creative Work in Dursley and Stroud £775 half the rent for 10 weeks x 6 rooms £100 increased ingredient cost £350 increased staffing costs – we needed an extra assistant = 6 sessions £175 increased clay and firing costs £200 exhibition costs – rental, fixings, paint etc</td><td>1,600</td></tr><tr><td>Facilitator 18 x classes @£25ph x 2 hours</td><td>900</td></tr><tr><td>Assistant 18 x classes @£15 x 2 hours</td><td>540</td></tr><tr><td>Materials</td><td>200</td></tr><tr><td></td><td></td></tr><tr><td>TOTAL</td><td>3240</td></tr></table>	ITEM	COST £	Shortfall of funds for the completion of the Cookery and Ceramic course, plus two exhibitions showcasing the Quarry Chapel Creative Work in Dursley and Stroud £775 half the rent for 10 weeks x 6 rooms £100 increased ingredient cost £350 increased staffing costs – we needed an extra assistant = 6 sessions £175 increased clay and firing costs £200 exhibition costs – rental, fixings, paint etc	1,600	Facilitator 18 x classes @£25ph x 2 hours	900	Assistant 18 x classes @£15 x 2 hours	540	Materials	200			TOTAL	3240	£14,600	£3,240	£1,620	£1,620
ITEM	COST £																				
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Materials	200																				
TOTAL	3240																				
4	24/03/2025	Skate4Josh	BANK ACCOUNT NOT IN THE SAME NAME THEREFORE NOT ELIGIBLE	£6,400	£2,500	£0	£0														
5	25/03/2025	1 st Cam Scout group	New tents x 5	£3,860	£965	£965	£965														
6	25/03/2025	Parents and Carers	Sundries for hosting support group meetings	£1,744	£1,744	£1,744	£1,744														
7	25/03/2025	Funbusters (Cam everlands PATA)	Outdoor classroom and gardening/ wildlife sundries	£5,000	£244.41	£244.41	£244.41														
Total requested				£21,800.00	£13,393.41																
Total available					£10,841																
Total awarded						£8,773.41	£8,773.41														
Total carried forward							£2,067.59														

FC.24.167 To RECEIVE report on devolution and AGREE actions

Discussion on devolution and the speculative impact took place. There is a lot of information without a clear direction at present. More information to follow as it becomes clear.

FC.24.168 To NOTE update on financial investment

Report received and noted.

FC.24.169 To RECEIVE update from Projects Officer and AGREE actions for - Purchase of Cam Everlands Sports Ground

Report received and noted.

FC.24.170 To RECEIVE monthly financial reconciliation reports, and CONFIRM member for internal controls arrangements for accounts

Cllr Green carried out the internal controls with no issues to note.

FC.24.171 To AGREE payments for Monthly accounts and payments issued under delegated permissions

Council RESOLVED to accept the payments list.

Clerk to check the electric usage at the pavilion.

FC.24.172 To RECEIVE training requests and AGREE actions

Council RESOLVED Projects Officer, both new starters and all existing staff who have not completed it to book onto ILCA. Knowledge share with all councillors.

FC.24.173 To RECEIVE recommendation from Clifton Community Award working party and AGREE actions

Shortlisting took place on Wednesday 12th March. The judging panel carefully reviewed all nominations and agreed that every candidate was truly deserving of recognition. Council RESOLVED to note the working party recommendation and the award will be presented at the Annual Parish Assembly on 28th May

FC.24.174 Agree to purchase 3 floor mounted topsy royale bins

Council RESOLVED a delegated budget of £700 to replace the following 3 bins –

1. Woodfield Road (motel.carting.parading).
2. Highstreet (boils.dozen.swept).
3. Cam Everlands sports ground (SDC have confirmed we own the current bin).

FC.24.175 Any other issues or items for discussion

Litter bin at Fairmead is being replaced with a large floor mounted bin.

NDP working party has not met as there has not been. Clerk will remind Place Studio to give a date for training on the NDP.

Picnic table from Rackleaze is stuck in the Sundeala site.

With no further business, the Chair brought the meeting to a close at 20:31pm