

Cam Parish Neighbourhood Development Plan



Consultation Statement

Regulation 14 Draft

DRAFT 5.0 June 2019

1 Introduction

1.1 This draft Consultation Statement has been prepared to fulfil the legal obligations of the Neighbourhood Planning Regulations 2012 in respect of the Cam Parish Neighbourhood Development Plan (hereinafter 'Neighbourhood Plan' or 'NDP'). Section 15(2) of part 5 of the regulations requires that a Consultation Statement should:

- Contain details of the persons and bodies who were consulted about the proposed Neighbourhood Plan;
- explain how they were consulted;
- summarises the main issues and concerns raised by the persons consulted, and
- describe how these issues and concerns have been considered, and where relevant, addressed in the proposed Neighbourhood Plan.

1.2 **Part A** gives an overview of the consultation events and activities that have been undertaken so far, to lead to the production of the Draft Cam Neighbourhood Plan, and ultimately the planning policies contained within it.

1.3 **Part B is to come**, and will give an overview and description of the formal pre-submission consultation, known as Regulation 14, that is currently being undertaken on the Draft Cam Parish Neighbourhood Plan. This covers the period from **17thth June 2019 to 29th July 2019**. The purpose is to ensure Cam residents, stakeholders and other interested parties have an opportunity to comment on the final draft. Those comments and issues raised will be included in the next version of this report, together with responses. Changes made to the plan following consideration of consultation responses will also be outlined.

1.4 Supporting information related to this Statement is available on the Cam Parish Council website (see 'Consultation Statement Material' <https://www.camparishcouncil.gov.uk/neighbourhood-plan.html>):

Consultation Statement Material 1: Posters and Press

Consultation Statement Material 2: Surveys 2016

Consultation Statement Material 3: Surveys 2017

Consultation Statement Material 4: Presentations

Consultation Statement Material 5: Residents Feedback

Consultation Statement Material 6: 2015 Consultation Boards

PART A

Our Approach to Consultation

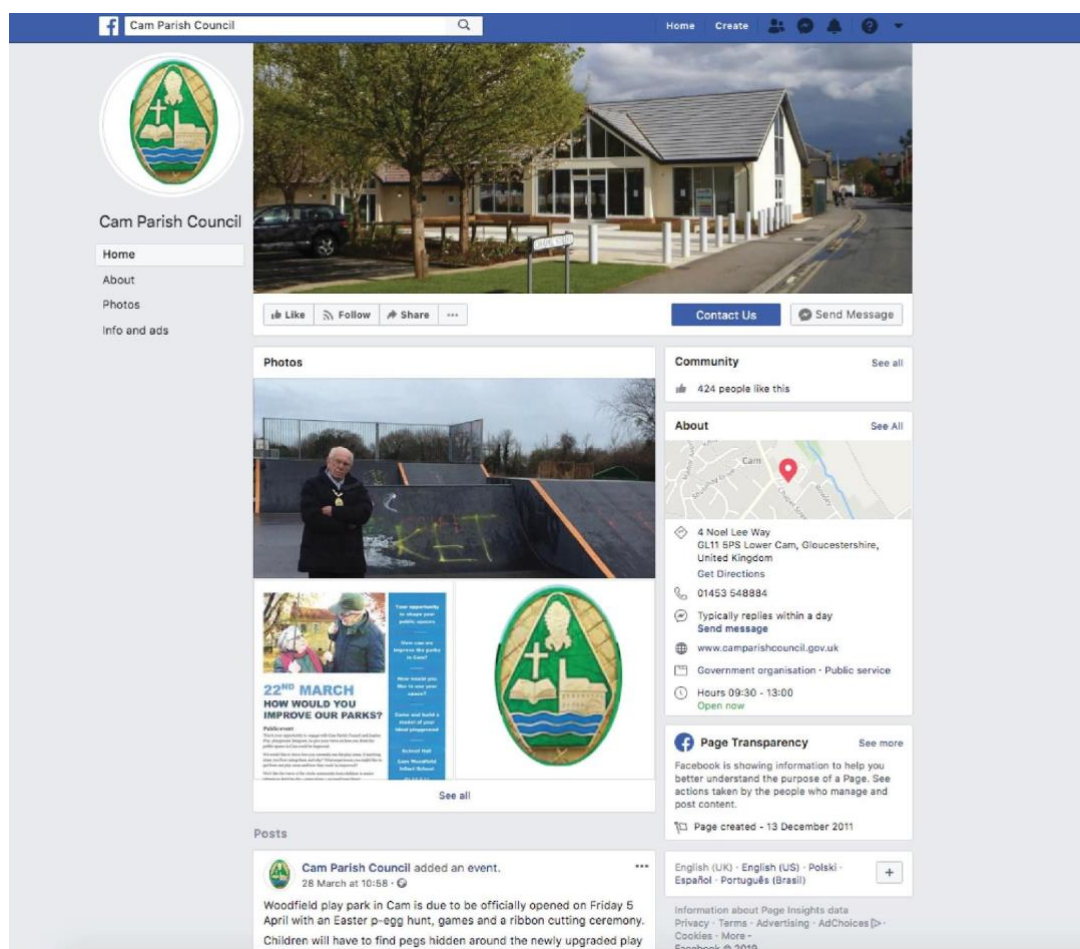
2.1 Throughout the preparation stages of the Cam Neighbourhood Plan, Cam Parish Council and the NDP Steering Group have worked hard to engage local people on the progress of the Neighbourhood Plan, and also ask for people's views on key topics.

2.2 The NDP Steering Group was formed in 2014, after consultation meetings were held in 2013 in the local community hall (Winterbottom's Community Hall), requesting residents interested in starting an NDP. The NDP Steering Group is made up of councillors and residents. Members of the Group were allocated topic areas that they would be particularly interested in, including environment, housing, business and employment, services and facilities and transport. Section 3 sets out the consultation methods that have been employed (pre-Regulation 14) in the preparation of the NDP.

3 Plan Preparation and Consultation (Pre-Regulation 14 Consultation)

3.1 ONGOING ACTIVITIES – Facebook

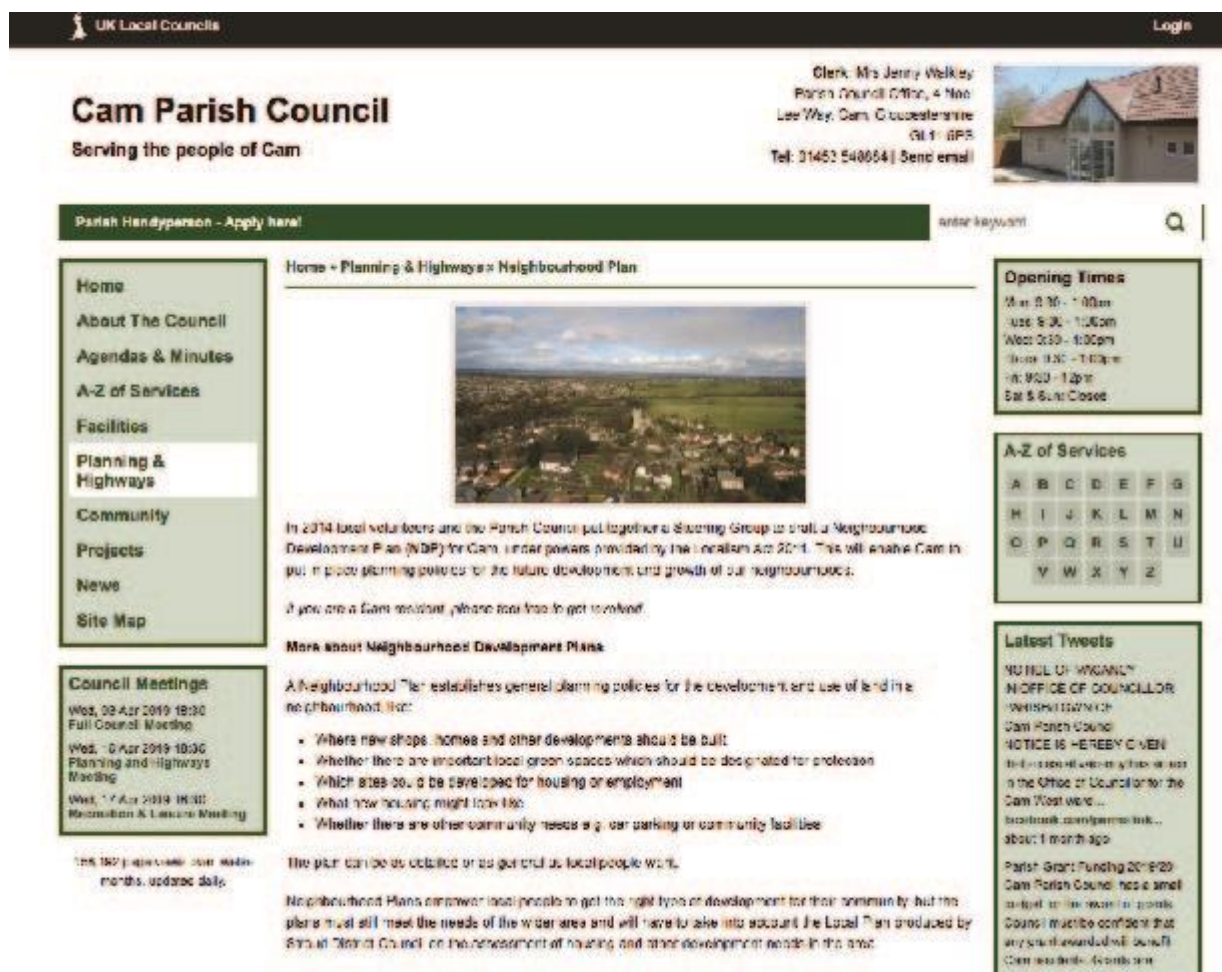
The Parish Council's Facebook account has been used to keep residents to keep up with NDP progress, we have also used this to share information about sub-consultations (such as on Local Green Spaces) and to flag up activities and events. In April 2019, the Parish Council Facebook had 471 followers. The page is also linked to from the Parish Council website. <https://en-gb.facebook.com/pages/category/Public-Service/Cam-Parish-Council-217109271699077/>



3.2 ONGOING ACTIVITIES – Parish Website

The Cam Parish Council website was used to promote the details of events and activities, and also hosted the NDP web pages which contain updates, consultation documents and evidence etc.

<https://www.camparishcouncil.gov.uk/>



3.3 ONGOING ACTIVITIES – Drop-in Events

A number of drop in events have been held throughout the Neighbourhood Plan process, for example Saturday Open days at the Parish Council offices, events held at local community centres, and small stations within the Tesco store's foyer (the latter used as a way to capture views of members of the public who might not normally pop into the Parish Council Offices). More detail on these drop-in events is included in section 4.

3.4 ONGOING ACTIVITIES – Linking in with local events

During the initial meetings, the NDP Steering Group listed the opportunities to connect with the residents and businesses of Cam e.g. Local charity events, community centres and other workshops in the area, Parish website, Parish Notice boards, schools and care in the community centre, open days at the parish offices and election days. Wherever possible these events are used to update the community on the Neighbourhood Plan. Members of the NDP Steering Group attended these events where possible, with the view of making people aware of what was

happening in Cam. Members of the team took notice boards and post-it stickers for members of the public to write their comments onto. These were always very good events.

3.6 Cam Questionnaire and Sub-Consultations

In 2016, the Parish Council and NDP Steering Group produced a Cam Questionnaire that was posted to all residents in Cam (3875 households), of which the Parish had a 13% response rate. More detail on this is included in section 4 below.

Several topic-specific sub-consultations were also run, including the transport survey, business survey, rail commuter survey (at our local station) and Local Green Space consultation. Each of these included opportunities for the community to feedback and give their views. More detail on each of these sub-consultations can be found in the relevant evidence reports.

4 Summary of Events and Activities

This section sets out details of public events the Cam NDP steering Group and Cam Parish Council have hosted.

Event/Activity	Location	Date	Attended/Respondents
A1 Winterbotham Hall drop-in	Outside Display	June 2014	200+ /35
A2 Woodfield Community Hall drop-in	Main Hall	Sept 2015	31
A3 Draycott Community Care Centre drop-in	Meeting room	May 2017	35
A4 Tesco's Store drop-in	Outside Main Entrance	Aug 2014 April 2015 October 2016 Jan 2019	/80 /54 /36
A5 Open drop-in Days at Cam Parish Council (CPC) Office	Entrance hall	Sept 2014 July 2016 Aug 2018 Sept 2018 Oct 2018 Nov 2018 Jan 2019	150+ /40 150+ /30+
A6 Joint Drop-in with Stroud District Council	CPC Offices	8 Dec 2018	
A7 Drop-in at Dursley / Cam Community Centre	Main Meeting Room	October 2015 August 2017	80+ /15

B Cam Questionnaire	House Distribution	February 2016	3700 /514
C Rotary Club Presentation	Prince of Wales meeting room	June 2016	
D Transport Survey	Cam/Dursley Station	May 2015	
E Business Survey	Local Business community visits	Oct 2014	/74
F Polling Days	CPC		200+
G Annual Parish Meetings	Methodist Church Hall CPC Meeting Room CPC meeting room CPC meeting room CPC meeting room	2014 2015 2016 2017 2018	30+ 30+ 40+ 70+ 60+
H Christmas Traders Fair	CPC Meeting room	2016 2017 2018	10+ 30+ 30+
I Local Green Spaces Consultation	CPC Offices	2017/18	See separate Local Green Spaces Report for details of this consultation and responses

Description of Events and Activities

A Drop-ins

A1 Winterbotham Hall

This was one of our first events held to inform residents of our intentions.

We held the event outside the hall, as it was a warm day, from 11.00am to 2.00pm (most of the space inside was being used for stall holders). Three members of the steering group attended with a gazebo displaying boards showing 5 areas of concern for residents in Cam. The subjects covered Housing, Transport, Recreation, Facilities and Services and Employment. We also provided 'post-it' notes to stick on the requisite heading.

See the Cam Parish Council website for the Consultation Boards (Consultation Statement Material 6) and comments from the day (Consultation Statement Material 5).

A2 Woodfield Community Hall

One of CPC councilors invited the NDP to give a talk to the community at this venue.

We took the consultation boards to engage with the residents, with a talk and Q&A. Unfortunately although we had plenty of questions to answer, no one left any comment. However, most of the questions were about how Stroud District Council were going to deal with repairs to community housing and bus transport, which was helpful as we were getting feedback on what an issue with the older community was. See the Cam Parish Council website for the Consultation Boards used (Consultation Statement Material 6).

A3 Draycott Community Care Centre

This was a similar event to that at Woodfield Community Hall (A2 above), held at the Draycott Community Care Centre. The event was held in a smaller community room, so there was room for one poster to display. There was a Q&A after the short NDP talk. Most of the questions were focused on upgrading the housing stock (residents had previously received a report commissioned by Stroud District Council about upgrading the housing stock in the area).

A4 Tesco's Store

This event was a display outside Tesco's main entrance. Each event was conducted at a different time of the day by 3-4 members of the steering group, with the same format as previous events: consultation boards, post-it stickers and pens (but no gazebo). We found that responses were a little low for the amount of footfall, which became obvious as we went through the day. At venues like these, customers in the main do not like to be interrupted when shopping which is their focus.

The NDP group were originally located in the foyer, and then outside of the store, but even then, few customers wanted to stop and chat. Even though quite a number of customers were from Cam, there were also customers from elsewhere as Tesco draws people from a wide area. The comments we did have were quite varied. The main topics were housing (location and amount), and transport, including buses and their frequency, and how will the road system cope with increased traffic (especially down Chapel street, which many residents use as a 'Rat Run' to Dursley).

See the Cam Parish Council website for the Consultation Boards used (Consultation Statement Material 6).

A5 Open days at Cam Parish Council Office

2014/16

A number of events were held at the parish meeting rooms for a variety of clubs and associations, in these events we have a small table in the hall to the parish offices, with the consultation boards and post-it stickers asking for their comments. More and more people are getting to know about the NDP. $\frac{3}{4}$ members of the steering group attend at different times through the day, mainly chatting about the reasons for an NDP.

See the Cam Parish Council website for the Consultation Boards used (Consultation Statement Material 6). See the Cam Parish Council website for photos and comments from the day (Consultation Statement Material 5).

2018 /19

During this period, members of the community were invited to drop-in mornings at the CPC Offices. The events were advertised with local banners and locally distributed leaflets/flyers. See the Cam Parish Council website for a copy of the poster and flyer for these events (Consultation Statement Material 1).

A6 Joint Drop-in Event with Stroud District Council - 8th December 2018

A drop-in event on the Neighbourhood Plan was combined with a Stroud Local Plan consultation, the public were asked to give their comments in relation to specific NDP themes. This was a well-attended Open Day with quite a number of responses.

See the Cam Parish Council website for comments from the day (Consultation Statement Material 5).

In January 2019, the Parish Council held a drop-in morning which combined NDP material with information on the Stroud Local Plan Review.

A7 Drop in at Cam/Dursley Community Centre

This was a late collaboration with Dursley as they were showing their Neighbourhood Plan, so most of the attendees were from Dursley. In effect there were 2 sets of consultation boards. Most of the comments were about the lack of new houses being built in Dursley, and the number being built in Cam. Most were surprised at the numbers for Cam.

Other

B Cam Questionnaire (see also 3.6 above)

The Cam NDP questionnaire consisted of a total of 36 questions spanning 8 pages, which covered Environment and Recreation, Services and Facilities, Roads Traffic and Transport, Employment, and Housing.

The questionnaire was distributed to all residents in Cam, along with a covering letter, the visions and objectives, and a prepaid return envelope. This also included information about the locations around Cam where respondents could drop-off their return envelope, or where to go online to complete the questionnaire electronically.

The only evidence of authenticity of for each questionnaire requested was the postal code - no other resident details were required. From this questionnaire, we generated a 14.7% response. A report was generated.

See the Cam Parish Council website for a copy of the Questionnaire, the responses received and the summary report (Consultation Statement Material 2 & 3).

C Rotary Club Presentation

The Rotary Club sent an invitation to Cam Parish Council, asking if a member of the NDP was available to give a talk on the Neighbourhood Plan, which we were delighted to attend. In June 2016, A member of the steering group gave a talk at their lunch club, with a Q&A after. There were 30+ Rotary members present, who asked several questions covering the amount of housing being

built, traffic, and local service and road network capacity. Not many people came to look at the consultation boards after lunch, so no separate notes were taken.

D Transport Survey

As transport (covering items such as parking, public transport and speed limits) is a very emotive subject in Cam, we decided to undertake a commuter survey. This was carried out jointly with Dursley Town Council, and transport and planning consultants Harris Ethical. A separate report was prepared, which forms part of the evidence base of the NDP.

E Business Survey

The business survey was generated on 12th October 2014, this received 74 responses. A filter was applied to only show responses from businesses in Cam. A separate report was prepared which forms part of the evidence base for the NDP.

F Polling Days

Polling days always see residents coming into the Parish Council offices, so we set up a couple of tables with boards and information about the NDP. Quite a number of people talked to us about the housing in Box Road. Topics covered: traffic volume, road capacity, Chapel Street becoming a 'Rat Run', and the capacity of local facilities. See the Cam Parish Council website for photos and comments (Consultation Statement Material 5).

G Annual Parish Meetings

These events are open to the public and parishioners can make observations and comments to the chair and attending councilors, on items on the agenda. Parish Steering Groups give updates about their activity during the past year, including Recreation & Leisure, Finance and General purposes, and the NDP.

See the Cam Parish Council website for copies of presentations and associated material from the 2015-16 and 2016-17 AGMs (Consultation Statement Material 4).

H Christmas Traders Fair

The Christmas Traders Fair is an annual event held on the last Saturday in November. The NDP group displayed the Consultation Boards in the Parish Council Offices foyer, as well as information leaflets. At times, members of the Steering Group manned the Boards to answer any questions, but otherwise anyone with comments were encouraged to leave them on post-it notes. See the Cam Parish Council website for photos and comments from the event (Consultation Statement Material 5).

I Local Green Spaces Consultation 2018

The Steering Group undertook significant consultation with the community and also consulted landowners, this is informing the Local Green Space Designations included within the NDP. A separate report was prepared, which forms part of the evidence base for the NDP.

PART B - REGULATION 14 CONSULTATION

Please note, this section is draft and will be completed after Regulation 14 consultation

6.1 Statutory Requirement. The Neighbourhood Planning (General) Regulations 2012 states that before submitting a plan proposal to the local planning authority, a qualifying body (Cam Parish Council) must:

- publicise in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area
- details of the proposals for a neighbourhood development plan
- details of where and when the proposals for a neighbourhood development plan may be inspected
- details of how to make representations and when
- the date by which those representations must be received, being not less than 6 weeks from the date on which the draft proposal is first publicised
- consult any consultation body referred to in paragraph 1 of Schedule 1 whose interests the qualifying body considers may be affected by the proposals for a neighbourhood plan and
- send copies of the proposals for a neighbourhood development plan to the local planning authority.

6.2 This section of the Consultation Statement will outline the approach taken by the Steering Group to consult on the Draft NDP at the Formal Regulation 14 stage of the process.

6.3 Consultation Period. The Regulation 14 consultation period was launched on 17th June 2019 until 29th July 2019.