



Meeting	Finance, Premises and general purpose
Date	Wednesday 25 th June 2025
Report Title	25.011 new laptop
Author:	Clerk, Lucy

Clerk was avoiding purchasing a new laptop as it was all set up exactly how she liked it! – this was working off the admin@ account.

However, when the new account was set up for the Deputy, IT support moved the old admin account and stuffed it all up!

So there is now no longer a need to keep hold of the current laptop – it can all be migrated across to a new machine.

Quote to supply a new laptop through our existing IT support provider is below -

Direct IT Services Ltd
Mills House
Amesbury, Wiltshire SP4 7RX
GBR
+441980785050
support@directitservices.co.uk
https://directitservices.co.uk
VAT Registration No.: 392574856
Company Registration No. 13656277



ADDRESS
Cam Parish Council

Estimate

DATE 23/05/2025

DATE	DESCRIPTION	VAT	QTY	RATE	AMOUNT
	Flat Fee Services	1 hrs included.	20.0% S	1	45.00 45.00
	HP ProBook 450 G10 Notebook	HP ProBook 450 G10 Notebook (HP ProBook 450 G10 Notebooki5-1334U / up to 4.6 GHzWin 11 Pro16 GB RAM256 GB SSD NVMe15.6" IPS): HP ProBook 450 G10 Notebooki5-1334U / up to 4.6 GHzWin 11 Pro16 GB RAM256 GB SSD NVMe15.6" IPS	20.0% S	1	648.00 648.00
SUBTOTAL					693.00
VAT TOTAL					138.60
TOTAL					£831.60

VAT SUMMARY

RATE	VAT	NET
VAT @ 20%	138.60	693.00