



**MINUTES OF CAM PARISH COUNCIL – FULL COUNCIL MEETING
HELD ON WEDNESDAY 3rd SEPTEMBER 2025 6.30pm
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

PRESENT: J Fowler (Chair), J Fulcher, K Chandler, R Green, M Clifton, G Gough, D Andrewartha, S Temlett, M Morton, J Dormer, M Grimshaw, C Wiggins, S Angell
APOLOGIES: C Evans, Cllr Kinnison, Cllr Hughes
ABSENT:
IN ATTENDANCE: L Biddle (Clerk), B Weeks (Deputy), J Hutchinson (Projects Officer), R Harrison Franks (Admin Officer) A Clarke (Clerical Officer), J Lewis, Cllr Hill, Cllr Hamilton, 5 MoP, Cllr Rees

Attendees are reminded that the proceedings of this meeting may be filmed, photographed, or recorded.

FC.25.062 To RECEIVE apologies for absence.

Apologies were noted as above

FC.25.063 To RECEIVE Declarations of Interest and requests for dispensations

None to note

FC.25.064 To RECEIVE any questions, statements or submissions from members of the public in attendance

20 minutes will be allowed for public question time under this agenda item (open to any resident of Cam). It should be noted that no decisions may be made on issues raised, other than to make referral to a further meeting, an officer, or another agency.

MOP – thanks from Cam Everlands Sports Club for everything the council did with the securing the sports ground. They are now working on the Fields in Trust application and are looking forward to the upcoming community events.

MOP – Littlecombe traffic calming is working its way through the legal process as per the planning requirements.

FC.25.065 To APPROVE the minutes from the meeting held July 2025 as a true and correct record

Council APPROVED the minutes of the last meeting with no issues to note.

FC.25.066 To NOTE any matters arising from the minutes and not covered by agenda items

None to note

FC.25.067 To RECEIVE Co-option requests and AGREE actions

Council received a co-option application from Tina Walker. After a short introduction, Council voted in favour of co-opting Tina, who duly signed her declaration and joined the table.

FC.25.068 To AGREE committee membership

Council RESOLVED that Cllr Walker could join Planning and Highways as well as Recreation & Leisure committee.

FC.25.069 To RECEIVE resignation from Cllr Brian Tipper and AGREE actions

Cllr Tipper has made the decision to retire from the Parish Council, and his resignation has been formally accepted by the Chair.

We will certainly miss this dedicated Cam stalwart and would like to take this opportunity to thank him for his valuable contributions over the years.

The vacancy is currently being advertised with a closing date of Wednesday 17th September. Interested applicants need to contact the elections office at Stroud District Council.

FC.25.070 To RECEIVE Chairs and Clerks report

Received and noted

FC.25.071 To RECEIVE reports on issues affecting Cam from

a) County Councillor

Cllr Rees gave an update on the 2 replacement street signs needed at Cam Pitch and Woodview Road which will be replaced by SDC on their next round of works. Will be organising a small group of individuals to walkabout the parish and highlight any issues through Fixmystreet.

Cllr Rees will investigate the process of implementing the '20 is plenty' scheme.

b) District Councillors

Cllr Hill – confirmed that the planning application for the shed at Everlands will need an arboriculture assessment. The development of a college between Spring Villa and the garage at Dursley was approved by DCC. Trees at Tesco carpark are being investigated following complaints from residents.

Cllr Hamilton – grant for community initiatives around arts and culture awarded to the Gloucestershire Creatives. Energy survey being carried out on the housing stock in Cam. Report will be available by the end of September with a view to planning how to retrofit energy efficiency improvements. Joint walkabout with Dursley Ward cllr at phase 4 of Littlecombe to review landscaping, groundwork and left over debris. Working with SDC and St.Modwen to negotiate improvements.

c) **Parish Councillors**

Cllr Angell – 17th September Littlecombe AGM. Comedy night on 19th September.

Cllr Fulcher – Patient Participation Group next week if anyone has anything to raise

FC.25.072 To RECEIVE minutes of Committee meetings held

- a) **Planning & Highways – July & August 2025** – Received and noted
- b) **Recreation & Leisure – July 2025** – Received and noted

FC.25.073 To APPROVE recommendations from committee for ratification including the following Recreation & Leisure

a) **To RECEIVE update on Everside lane improvement works AGREE contract tender**

Working party met and scored the 4 tenders blind. Working party recommend the contract is awarded to company D. Projects Officer confirmed that Company D is Cotswold Surfacing. Once the preferred contractor was notified and a site visit conducted, it was found that a few discrepancies between the ITT specifications and the contractor's initial interpretation had occurred. To resolve this, Councillor, Contractor and Project Officer met on site to establish a workable solution, allowing the project to proceed in line with specification. Key outcomes are as follows:

- Lane surfacing – Contractor to grind and roll the existing surface into Type 1 equivalent, meeting PROW requirements.
- Additional drainage – Contractor to remove spoil into the adjacent ditch and install a pipe, providing improved flood protection. The revised quote results in an additional £4,970.00 and therefore remains £8,950.00 below the closest priced tender. As confirmed by the Clerk, this adjustment does not affect the scoring. With £20,000.00 of external funding secured, the impact on the project budget is minimal. In summary, the works will move forward with the local contractor, delivering value for money and meeting the agreed specification.

Council RESOLVED to fund the additional cost from EMRs.

FC.25.074 To RECEIVE update from Events Working Party and Agree actions

Council APPROVED spends agreed/recommended by Working Party for Christmas event: Note: road closure cost increase, WP have decided on 2 x large attractions

Signed.....

Date.....

ITEM	ITEM COST	NUMBER OF ITEMS	TOTAL	NOTES
Stewarding	£19.25	56	£1,078.00	PLUS VAT 8 x staff, 10 x radio, 1100 - 1800
T.E.N	£21.00	1	£21.00	Bar/Music TBC
Entertainment 1			£2,295.00	
Christmas Fun Stalls	£2,495.00	1	£2,495.00	Christmas activity stalls & 2 x staff members: globe, surf simulator & stall
Marketing	£0.00	0	£0.00	In house
PA System	£375.00	1	£375.00	
Generator			£0.00	Steve G to confirm cost
Face painter	£0.00	1	£0.00	
Pony rides	£600.00	1	£600.00	Subsidise pony rides to value of £600.00, so each ride costs £3.50
First Aid			£375.00	Medical risk rating for event: <20 (4).
Street Trading License			£0.00	SDC to waiver of fee - confirm for 2025. Applied.
Car Park Closure	£50.00	1	£0.00	
Rope & Post for stage area	£0.00	1	£115.00	
Advanced warning notices for road closure	£15.00	8	£50.00	Update for this year
External road closure signs & closure	£795.00	1	£945.00	As per FC meeting in January 2025
TOTAL			£8,349.00	

Council APPROVED the spends agreed/recommended by Working Party for cinema night:

Item	Not. Inc VAT
Cinema Hire	£ 1,995.00
TEN	£ 21.00
First Aid (internal)	£ -
Toilet Hire	£ 220.00
FilmBank Media Licensing (screening)	£ 219.00
DVD	£ 9.67
Books: colouring competition	£ 20.00
PRS	£ -
	£ 2,464.67

Cllr Morton, Fowler (+1), Dormer, Clifton, Cllr Hill, volunteered to help with the cinema night.

FC.25.075 To RECEIVE working party recommendation on successful contractor for the feasibility study for the proposed village centre and AGREE actions

Councillors have each received a copy of the request for quotations for the feasibility study, published on Thursday, 10 July 2025, titled 'Build Cam's Future – A New Destination Village Centre'. The request for quotations outlined the scope of the project and requested the following outputs to be quoted for (in summary):

Purpose: Commission a feasibility study for a new destination village centre in Cam, Gloucestershire, focused on health, wellbeing, recreation, and community facilities.

Scope of Study: Analyse the proposed 4.4-hectare site (Draycott / Middle Mill area) – environmental, transport, planning, and policy context. Prepare a concept masterplan showing buildings, open spaces, access, and circulation. Assess traffic, parking, public transport, walking/cycling routes, and safety. Develop a landscape and public realm strategy (green spaces, drainage, event use). Provide planning policy review and identify required changes/alignments. Prepare a development viability overview (funding models, costs, phasing, deliverability).

Proposed Facilities to be Considered: Community Hub – fitness studio, meeting rooms, youth hub, community café. Start-up/local enterprise units – to support small businesses. Recreational spaces – bike pump track, landscaped public realm, 3G pitch. Police presence – small unit or shared office. NHS Dental facility – six surgeries, 250m². Commercial health/wellbeing uses – e.g. pharmacy, optician.

Deliverables Required: Site analysis report. Masterplan with land use zones and layouts. Schedule of proposed uses with indicative floor areas. Design & Access Statement. Transport/parking appraisal.

Contract Details: Viability assessment with funding/delivery options. Budget: £30,000 (inc. VAT). Start date: 5 September 2025. Duration: 8 weeks. Submission deadline: 5pm, Friday 15 August 2025. Evaluation split: 40% price, 60% quality.

The invitation for quotes was issued on Thursday 10 July and promoted through multiple channels: it was circulated directly to potential local organisations, published on the CPC website and social media, announced in the local press, and listed on the government's Contracts Finder portal as required. Interested parties were able to submit clarification questions up until the submission deadline of Friday 15 August 2025, with all responses published on the CPC website.

Cam Parish Council received four high-quality submissions in response to the request for quotations. On Wednesday 27 August, the Working Party met to carry out a blind scoring of each submission against the weighted criteria set out in the RFQ:

Council RESOLVED to appoint Company A, confirmed as Corstorphine & Wright to conduct the feasibility study for Cam Parish Council, as recommended by the Working Party.

FC.25.076 To RECEIVE update on meeting with Bathurst and AGREE actions

On Thursday 21st August, Cam Parish Council facilitated a meeting between the Cam & Uley Practice and Bathurst (landowners of the Millfield estate). It was exceptionally positive, with both parties engaged and motivated. The surgery is working to a relatively tight timescale, with potential for funding from the NHS available from 2029. They are reliant on the completion of the bridge across the River Cam, and Bathurst noted a two-year timescale for Vistry to complete the work. A follow up meeting between the GPs and Vistry is planned for 25th September. We're hoping that everything in the planning stages and build process proceed smoothly.

Signed.....
Date.....

Bathurst's main concern was that none of this development currently features in the Local Plan. CPC is however, having open and constructive conversations with SDC strategic planners, and some commitment has already been demonstrated through CIL funding for both the GPs and our wider feasibility studies. SDC Officers were also very helpful with details for the scope of our RFQ, which gives us confidence that any required changes to planning consent would be supported.

Bathurst explained that the GP element was a relatively small proportion of the overall footprint so shouldn't be too difficult to negotiate a change in planning conditions but our aspirations to make larger changes would require a deeper level of commitment from all parties.

SDC have confirmed that a 'Supplementary Planning Document' would not be an advisable route to formalise these plans and reassured us that open communication is the best route prior to formal pre-planning advice.

We're planning to meet with Bathurst again in early December to share the outcomes of our feasibility study and to discuss next steps. The quality of submissions has been impressive, and we're anticipating a really strong piece of work as a result. The feasibility will also answer a lot of detailed questions about what the site might look like and how it could be phased. We have extended this invitation to SDC who were again positive and receptive.

Clerk is also arranging a meeting with GCC regards the proposals for a transport HUB on Employment site 1 within the Millfields development which is currently being marketed.

FC.25.077 To NOTE update on Persimmons Appeal S.25/036/APPND

Clerk has spoken with John Chaplin, SDC Major Planning Team Manager and lead officer for the persimmon's application. He confirmed that he had spent over two hours meeting with the Planning Inspector to discuss the site in detail. He asked whether a representative from Cam Parish Council would be attending the appeal hearings, and I confirmed that we would be present I also noted that, following the decision made by the Development Control Committee, we are confident that all of our concerns and priorities had been clearly put forward. Mr. Chaplin acknowledged this and confirmed that his recommendation is to approve the planning application, with the points raised by the Parish Council to be considered. We therefore must attend the hearings to reiterate and reinforce our points. However, it will be at the inspectors discretion whether he allows us to speak.

On a related note, the planning application S.21/1913/OUT which is for the Robert Hitchings site has had significant updates on the planning portal and it does appear that these developers are also looking to proceed. This is encouraging as the spine road and access from the A4135 is part of this application.

The appeal hearings are scheduled to take place on the following dates:

- 7th October – starting at 9:30am -
- 8th, 9th, and 10th October – starting at 10:00am
- 14th and 15th October – starting at 10:00am
- 20th October online session for closing arguments only

The outcome is estimated to be decided by late November/ early December.

Signed.....
Date.....

FC.25.078 To RECEIVE monthly financial reconciliation reports, and CONFIRM member for internal controls arrangements for accounts

Cllr Temlett and Cllr Green carried out the financial rec with no issues to note.

Cllr Gough will carryout the controls for September.

FC.25.079 To AGREE payments for Monthly accounts and payments issued under delegated permissions
Council RESOLVED the payments list as presented.

FC.25.080 To RECEIVE training requests and AGREE actions

Cllr Wiggins and Cllr Walker to complete GAPTCs New Councillor Toolkit training.

FC.25.081 To NOTE insurance renewal

Clerk confirmed that the insurance has been automatically renewed as part of a 3-year rolling contract with Gallagher Insurance with no changes that may affect the current policy. The premium (including IPT and all fees) for the year was: £6,251.71.

FC.25.082 To CONSIDER relocating the wooden art feature that used to be in the office to Froffy Coffee and AGREE actions

Since the office refurbishment, the wooden artwork/ sculpture has been in the loft gathering dust as there are no full height walls suitable to relocate the piece within the offices. Clerk has asked if Froffy Coffee would like to rehome it, as they have full floor to ceiling walls on both sides of the café. They have agreed, pending Council approval to relocate it and cover the handyman costs to install it.

Council RESOLVED to cover the cost of the handyman installing the sculpture at Froffy Coffee

FC.25.083 To NOTE any items for INFORMATION or REFERRAL only

Clerk will recirculate the acronyms list to all councillors.

Planning application for crematorium at Frampton – suggestion for this parish to make contact.

IT review on a future FPGP agenda.

Cllr Clifton will be resigning and relocating to Scotland in October. She gave thanks to all at Cam Parish

With no further business the Chair closed the meeting at 20:21