



**MINUTES OF CAM PARISH COUNCIL PARISH MEETING  
HELD ON WEDNESDAY 6<sup>th</sup> MARCH 2024, 6:30pm  
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

**PRESENT:** M Morton (Chair), S Temlett (arrived at 18:43) , K Chandler, G Gough, M Clifton, S Angell, J Bishop, J Fowler,

**APOLOGIES:** J Fulcher, D Andrewartha, J Dormer, M Grimshaw, B Tipper

**ABSENT:**

**IN ATTENDANCE:** Deputy Clerk, Projects Officer, Cllr Gray, Cllr Evans, 2xMOP

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Chair opened the meeting and welcomed everyone present.

**FC.23.227 To Receive Apologies for absence.**

Apologies were noted as above.

**FC.23.228 To Receive Declarations of Interest and any requests for dispensations**

Cllr Bishop declared an interest in items 230& 231.

**FC.23.229 To receive any questions, statements, or submissions from members of the public in attendance**

Update received from MOPs regards the land at Cam Sports Club. Negotiations are now taking place with the landowner to purchase the land. Projects Officer work with the committee to discuss a CIL application and how to access funding.

Huge congratulations to the Cam Sports Club trustees and Cllr Gray for making the progress they have to date.

MOPs requested help to find old shareholders of Cam Recreation Ground in order to progress the sale of the land. Around 30% of shares are held by local people in Cam.

**FC.23.230 To approve and sign minutes of the meeting held 7th February and 23rd February 2024 as a true and correct record**

Minute ref: 23.210 – Cllr Clifton confirmed that The Door have not increased their hours but do have additional hours to use in Cam

Council RESOLVED to APPROVE the minutes as a correct record. Cllr Bishop abstained from the vote.

**FC.23.231 To note any matters arising from the minutes and not covered by agenda items, for information only**

Nothing to note.

**FC.23.232 To receive Chairs announcements**

Received and noted.

**FC.23.233 To receive Clerks report**

Deputy Clerk gave a report. Received and noted.

**FC.23.234 Projects**

**a) Receive update on Strategic CIL bid for Dursley Road Bridge and agree actions**

Project Officer is working with Network Rail, CGG and SDC (CIL) to progress towards an application for strategic CIL funding for a feasibility study to address issues raised by Council regarding the Dursley Road bridge, on the A4135 (NO.77). All stakeholders are aware of the project and have been kept up to date. Approx costs for a feasibility study are around £10k. This may have to be funded by CPC with the costs of the larger project being met through CIL.

**b) Receive update on Parish Biodiversity Audit and agree actions**

In compliance with the Environmental Act 2021 Cam Parish Council adopted a Biodiversity Policy at Full Council, December 2023. Cam Parish Council has therefore met the minimum threshold to meet compliance with the biodiversity duty.

Members of Council have expressed a desire to have a biodiversity audit conducted across the Parish to:

- 1) increase the knowledge and understanding of the current baseline of biodiversity within Cam.
- 2) produce an action plan to enhance and potentially increase the biodiversity within Cam.
- 3) use the action plan to formulate a strategy for our open spaces, becoming part of a decision-making tool kit.

Stroud District Council have reached out to Cam Parish Council regarding potential training relating to district overview. Cam Parish Council Officers have highlighted the need for collaborative working with neighbouring councils and for this to be considered in training planning. The training is due to be scheduled and take place in the next 3 weeks.

Council RESOLVED that Cllrs Chandler, Bishop and Fulcher (in his absence) should attend the training.

**c) Receive update from Events working party and agree actions**

Plans to mark the 80<sup>th</sup> Year of D-Day are making good progress.

Cllr Temlett attended the RBL meeting last week. They would like to improve the area leading to the bandstand and have an opening event either on 6th June or the following Saturday 8th June. An invite will be extended to the Chair/ Vice-Chair. Projects Officer will arrange a working with Cllr Temlett and representatives of the RBL in order to bring a recommendation to Full Council.

Cllr Temlet has made contact with a local family of a veteran. They have a well documented family history. Projects Officer will discuss how best to link this with the website and QR code.

Christmas businesses meeting.

Over 70 invites sent to local businesses. Its early stages but there has been some positive engagement and good objectives.

**FC.23.235 To receive minutes of Committee meetings held in Feb**

d) P&H                      b) R&L

Received and noted.

**FC.23.236 To receive reports on issues affecting Cam from**

e) County Cllr                      b) District Cllr                      c) Parish Cllr

County Cllr absent.

Cllr Gray. Confirmed the pause in the local plan is still ongoing. Activity and attendance at SDC meetings from Cam has been well received and noted. FOI has been made regarding the correspondence relating to the feasibility of the road improvements. Cllr Gray will update us as and when.

Sundeala site is classified as employment land and in order for houses to be built, they would have to submit a planning application for a change of use.

Cllr Evans is asking questions of the employment land along Box Road. More information to follow from the Development Management Team at SDC.

**FC.23.237 To accept monthly financial reconciliation reports and receive internal control member report**

Financial reports were not available. Deputy Clerks application for the bank is still pending.

**FC.23.238 To agree payments for Monthly accounts and payments issued under delegated permissions**

Council RESOLVED to approve the payments list and additional invoices received

These payments will be added to the bank once application is processed.

**FC.23.239 To review Councillor roles and membership of FPGP**

Council RESOLVED to allow Cllr Fowler to become a member of FPGP until the elections in May

**FC.23.240 To receive budget update and agree actions**

Budget received and noted.

**FC.23.241 To consider training requests**

Council RESOLVED to allow Cllr Gough to attend Chairs training with GAPTC at a cost of £35.

**FC.23.242 To consider accompanying paperwork for the Skate4Josh event to be held at Jubilee Playing fields on Saturday 20th April and agree actions**

Documentation received regards the Skate4Josh event. The stage is no longer needed.

Organisers have asked if CPC would like a stand and support the event. Cllrs Chandler & Clifton agreed to attend with the gazebo.

Council RESOLVED to fund a maximum budget of £50.00 to be allocated from budget line 76 Community Events for entertainment on the stand.

Council RESOLVED to instruct Cllr Chandler as caretaker.

**FC.23.243 To received update on the issues with the Jubilee pavilion pipework and agree actions**

Deputy has met 3 companies on site to review options to improve the plumbing at the pavilion. 1 quote received to replace as is, a second quote to renew all pipework and bring it down from the roof space and replace at ceiling height. Both quotes are in the folder for information. A second quote to replace pipework and ceiling height is still pending.

Deputy has contacted 5 companies to carryout a structural survey of the building. Only 1 quote received for £1,200. Further contact has been made with a 6th company and quote is pending.

The pavilion has been checked by the electrician and the plumber. Building remains in use with the water permanently on. I had planned to lock the cubicle door but it has expanded and no longer shuts. I've therefore put tape across the door to prevent access.

Handyman and Cllr Gough have keys to the building and will periodically check that the pipes are not leaking.

**FC.23.244 To receive recommendation for new cleaning contract to cover the office and pavilion and agree actions**

Current cleaner handed in her notice as of 27th February 2024.

Deputy has contacted 6 local cleaning companies with the following request –

- 2 hour clean of the Cam Parish Council Offices at 4 Noel Lee Way plus
- 2 hour clean of the sports pavilion at Jubilee Playing Fields through the football season (August – May approx.)
- Confirm hourly rates and availability

Council RESOLVED to employ company #1 on an hourly rate is £19.95 + vat. Deputy confirmed company #1 was The Core Facilities. Cllr Bishop abstained from the vote.

**FC.23.245 To note update on audit and agree actions**

Anita Sach was appointed by GAPTC to carry out our 23/24 internal audit.

Most of the information required for the audit can be found on our website.

There are 5 additional pieces of information that she requires which will be requested by email. I have asked that this is pushed back by a couple of weeks so as not to be overwhelmed by workload. Audit does not have to be completed until June, so we have plenty of time. This also fits in better with the auditor who has planned annual leave.

Once these documents are received, she will schedule in a visit to carry out some sampling.

This is all in hand for now and being managed by the Deputy.

**FC.23.246     To note any items for information or referral only**

Cllr Temlett raised concern with pavements in general but particularly near the Chinese takeaway. Cllr Chandler also noted issues with pavements. Any dangerous footpaths should be reported via fixmystreet.

Cllr Bishop raised an issue with access from the motorway junction and suggested a new junction at Wisloe was needed. This comment was not welcomed by other councillors and resulted in a brief disruption.

With no further business to discuss, the Chair brought the meeting to a close at 19:58