



**MINUTES OF CAM PARISH COUNCIL PARISH MEETING
HELD ON WEDNESDAY 7th FEBRUARY 2024, 6:30pm
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

PRESENT: J Fulcher (Chair), M Morton, S Temlett, D Andrewartha, K Chandler, J Dormer, G Gough, M Grimshaw, M Clifton, S Angell, B Tipper (arrived at 18:35),

APOLOGIES: J Bishop, J Fowler,

ABSENT: B Walker

IN ATTENDANCE: Clerk, Deputy Clerk,

Chair opened the meeting and welcomed everyone present.

FC.23.200 To Receive Apologies for absence.

Apologies were noted as above.

FC.23.201 To Receive Declarations of Interest and any requests for dispensations

None received.

FC.23.202 To receive any questions, statements, or submissions from members of the public in attendance

None present

FC.23.203 To approve and sign minutes of the meeting held January as a true and correct record

Council RESOLVED to accept the minutes as a correct record.

FC.23.204 To note any matters arising from the minutes and not covered by agenda items, for information only

None

FC.23.205 To receive Chairs announcements

Received and noted.

Cam, Dursley and Uley Joint Woodland Management committee met and were presented with a new agreement from SDC. This will be considered at a future meeting.

FC.23.206 To receive Clerks report

Not available – Clerk absence due to annual leave and ill health

FC.23.207 Projects

a. To receive update from Events working party and agree actions

D-Day

Council reviewed the working party recommendations for D Day 80 Years and how best to commemorate the occasion.

Council RESOLVED to continue with the beacon lighting and agreed the costs to change the insignia, engage with Coates Fireworks and purchase gas canisters as below - .

ITEM	COST	COST inc. VAT
Replacement Crown for Beacon	£235.00	£282.00
Coates Fireworks	£300.00	£360.00
Gas Canisters	£110.00	£132.00

Council expressed concern about purchasing Tommy Soldiers as a symbol without communicating wider with education and information to raise awareness. Local war graves, information on the 2 war memorials, history of the Gloucestershire regiments and local history could all be linked to a QR Code or an information board at the site. Cllr Temlett will continue to work on the information to be included.

With a majority vote, Council RESOLVED to purchase 2 x The Original Tommy Soldier Statue at a cost of £650.00 each using EMRs budget line: War Memorial project (current balance £1,845.00). with £60 for labour costs to install. One will go at the Hopton War Memorial and the other at Cam Pitch memorial – locations to be approved.

Christmas

Council RESOLVED to wait until the new councillors are in place after the May elections before committing to pursue business sponsorship.

Council RESOLVED that Cllr Gough, Cllr Dormer and the Clerk will progress the road closure.

b. To receive update on the CIL Project and agree actions

Council RESOLVED to spend the remaining balance of £157.66 from the Council Community Infrastructure Levy on professional printing services to help promote the Cam Parish Council Community Infrastructure Levy (CIL) Policy. The chosen company is Wheatley Printers.

Cllr Angell & Gough volunteered to deliver flyers and speak with the local businesses.

FC.23.208 To review the Terms of Reference for Working Parties and agree actions

Council RESOLVED to accept the policy with the addition that working parties can be held online or hybrid on request.

FC.23.209 To receive minutes of Committee meetings held in Jan

- a) P&H b) R&L c) FPGP

Received and noted.

FC.23.210 To receive reports on issues affecting Cam from

- a) County Cllr b) District Cllr c) Parish Cllr

Cllr Tipper noted that the Police Crime Commissioner overall budget increased by 4% with a large proportion being on staffing costs.

Stroud district Council have announced a 10 month pause in its Local Plan Examination.

Thanks to Cllr Gough for supporting staff with the water leak at the pavilion.

Thanks to Cllr Temlett for his work on identifying street signs that need replacing around the parish.

Cllr Clifton met with the Greenway group and Open Spaces Society to discuss the cycle route through the Vistry site, coming out where the train track links along Box Road. The Open Spaces Society have objected to the diversion of the footpath along this route on practical grounds due to the surface being substandard. If the developers do not build it to the standard that County Council request, it will not get adopted or officially recognised. It is hoped that by working together, these issues can be resolved. PROW were not included with the original application so did not have an opportunity to comment on it prior to planning being granted.

The Door have increased their hours of youth provision and have reported a larger number of young people attending the session at Woodfields.

FC.23.211 To accept monthly financial reconciliation reports and receive internal control member report

The Clerk will arrange for Cllr Tipper to carry out the internal controls in the coming week.

FC.23.212 To agree payments for Monthly accounts and payments issued under delegated permissions

Council RESOLVED to approve the payments list for January.

FC.23.213 To receive budget update and agree action

Received and noted.

FC.23.214 To consider training requests

None requested.

FC.23.215 To receive recommendations from R&L and agree actions

a. To consider writing a letter of support or other actions supporting Cam Sports Club

There has been a 2-month extension to the end of the lease to allow discussions with the landowner and the committee. Cllr Gray has a meeting at the end of the week and will report back any further information.

Cllr Angell noted the need to be a long-term plan for sports provision in the Parish. This is an extremely valuable community space and outdoor amenity area. Projects Officer will continue to progress the application to list this on the Community Assets Register.

Council RESOLVED that in view of the latest information, any formal support letter is not sent at the current time.

b. To consider carrying out a biodiversity Audit for Cam Parish and agree actions

Projects Officer has reached out to a number of councils doing this for their insight and as well as a number of local companies and charities who would be able to undertake this work. More information will follow. Council felt that this would be a worthwhile and valuable piece of work to complete.

- c. To agree to purchase grit strips for Rackleaze using earmarked reserves from the Rackleaze budget line (GRP Safety £4,497.30)

Decking boards on the boardwalk at Rackleaze are slippery when wet. This was considered during a walkabout with our Health and Safety contractor (Outsource Safety) who noted that retrofit is not the recommended option.

Council RESOLVED to purchase grit strips as per the quote from GRP safety at a cost of £4,497.30 from EMRs with Stroud Valleys Project to install as part of their maintenance days.

FC.23.216 To receive recommendations from FFP and agree actions

- a. To approve the Grounds Maintenance contract and advertise on the portal

Council Approved the recommendation to advertise the grounds maintenance contract with associated paperwork.

- b. To receive update on water leak at the pavilion and agree actions

Deputy met with the handyman and turned the water back on but there was water coming from a different joint. The building is very cold and damp and there is mould growing around the walls. There was also wind blowing through the roof which was coming from a loose fascia board from outside.

Council RESOLVED to delegate a budget of £2,000 to carry out a survey of the building to highlight all the issues.

Council RESOLVED to delegate £2,000 to the Clerk and Cllr Gough to employ a plumber and make the joints watertight, get the building deep cleaned and lock the changing room. The water will be turned on and off by either Cllr Gough or a member of staff.

- c. To carryout a full review of IT requirements for the office to address the issues with WiFi

Council RESOLVED to enter into a new 24 month contract with TalkTalk to upgrade the existing copper line to a fibre line at no additional cost per month and retaining the existing line with talktalk for a further 24 months. There is a one-off fee of £9.95.

Council RESOLVED to ask the current IT provider, DirectIT to carry out a full IT survey of all office equipment and make any necessary recommendations.

- d. To receive finance information relating to investment options and agree actions

Clerk is working on these figures. More information will be available for next month

FC.23.217 To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.

Council RESOLVED to exclude members of the press and public under the Public Bodies Admission to Meetings Act 1960, due to the confidential nature of the discussion relating to the Youth Call out for agenda item FC23.218.

FC.23.218 **To receive recommendation regards application to Youth ‘Call out’ and agree actions and associated matters**

Cllr Fulcher & Gough reported they had met with representatives of GAPTC to review the advice given regarding the youth call out. Following guidance and support from GAPTC, members were advised of the recommendation to reject the application received due to conflict of interests. A formal letter had been drafted and circulated at the meeting. It was RESOLVED to reject the application and agreed the drafted letter - supported unanimously. Minor changes agreed - amend the letter to address Councillor and word spacing in paragraph 2. Letter should be sent via email to registered account emails and posted via registered post for signature confirmation.

FC.23.219 **To note any items for information or referral only**

Graffiti is an issue around the Parish and is cleaned by our handyperson, the Neighbourhood Wardens or the PSCOs. Police are aware.

Councillors congratulated the local litter picker who has been very active.

SDC have been granted a 10 month extension to the local plan process. There will be 7 months to make progress and then 3 months for public consultation. The new deadline to recommence the examination is 5th December.

With no further business to discuss, the Chair brought the meeting to a close at 21:18