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**MINUTES OF CAM PARISH COUNCIL PARISH MEETING**

**HELD ON WEDNESDAY 6th DECEMBER 2023, 6:30pm**

**AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

**PRESENT:** J Fulcher (Chair), M Morton, M Clifton, S Temlett, D Andrewartha, B Tipper, B Walker, J Bishop, K Chandler, J Dormer, M Grimshaw,

**APOLOGIES**: J Fowler, G Gough, S Angell,

**ABSENT**: B Wilkes, T Munns,

**IN ATTENDANCE:** Clerk, Deputy Clerk, 1x MoP,

Chair opened the meeting and welcomed everyone present.

1. **To Receive Apologies for absence.**

Apologies were noted as above.

1. **To Receive Declarations of Interest and any requests for dispensations**

None received.

1. **To receive any questions, statements, or submissions from members of the public in attendance**

MOP gave thanks for the Christmas lights switch on Event.

It has now been over 3 months since SDC requested a pause in the local plan examination. There has been no further communication which is disappointing.

1. **To approve and sign minutes of the meeting held November as a true and correct record**

Council RESOLVED to accept the minutes as a correct record.

1. **To note any matters arising from the minutes and not covered by agenda items, for information only**

No issues to note.

1. **To receive Chairs announcements**

Received and noted.

1. **To receive Clerks report**

To follow next month.

1. **To agree appointments to committees**

Council RESOLVED to allow Cllr Dormer to join the R&L Committee.

Council RESOLVED to allow Cllr Chandler to join the R&L Committee.

1. **To note that Cam’s Christmas Lights Switch On took place on Saturday 25 November, and note a full evaluation report will follow.**

Council looks forward to seeing the full report in the New Year. Chair gave thanks to all the volunteers for an excellent event. Formal thanks given to staff for organising this event.

1. **To receive minutes of Committee meetings held in Nov**
2. P&H – received and noted
3. R&L – received and noted
4. **To receive reports on issues affecting Cam from**
5. County Cllr

Cllr Tipper noted a quiet lead up to Christmas. Section 106 funding for road improvements at Everlands and Hopton is being investigated. Cllr Tipper felt strongly that Strategic Infrastructure bids should be submitted from Cam. Clerk confirmed that there are 2 projects in the pipeline (the new rail bridge on the A4135 and the strategic road improvements including crossing points and dropped kerbs etc) both of which rely heavily on highways and other authorities.

1. District Cllr

Local Plan continues to be a priority with a focus on Cam.

1. Parish Cllr

Cllr Bishop attended the Police Liaison meeting at SDC.

Cllr Tipper working with Clerk regards flooding at Hopton Green.

1. **To receive monthly financial reconciliation reports and receive internal control member report**

Cllr Walker carried out the internal controls with no issues to note.

1. **To agree payments for Monthly accounts and payments issued under delegated permissions**

Council reviewed the paylists list. Clerk clarified that there were two income payments from a room hirer in error and a refund has been arranged. Council RESOLVED to give delegated authority to the Clerk for end of month routine payments in order for payments to be approved prior the Christmas break. Council RESOLVED to approve the payments list.

1. **To received recommendations from Finance, Polices and General-Purpose committee**
2. Consider draft precept budget for 2023/24

Precept increase has been kept at zero pending confirmation of the tax base figure.

1. Biodiversity policy

Council RESOLVED to accept the Biodiversity Policy.

1. **To note budget status and agree any actions.**

Noted with no further action.

1. **To consider training requests**

None to note.

1. **To agree to investigate the purchase of the private allotments located in Draycott.**

Request to investigate the purchase of allotment land on the Sundeala site at Draycott. Clerk has sent an email to the administrators expressing an interest in the allotment site. The reply is that there is currently no interest from the administrator to split the land into separate parcels. Clerk noted that if Council wishes to purchase land, a full business case will have to be drawn up and costed appropriately.

Suggestion to approach planning department and request that the allotment site is protected within any future planning application.

1. **To consider actions required for Hopton Green drainage issues and agree actions**

There are ongoing issues with water run off from Hopton Road, across the Green, over the road at the bottom of the Green and into the private drives. We are not responsible for the roads, only the village Green. Highways are responsible for both roads on either side of the Green. Gigaclear have investigated the water run off and confirmed that the trenches they dug to lay cables have not impacted this water flow and they are not responsible.

Highways are currently investigating with Severn Trent Water. The Clerk is also liaising with various authorities.

Council suggested that the residents need to make a private claim through their home insurance for damage to the drive.

1. **To receive any updates regarding SDC request for pause for examination process for the local plan review and agree actions**

No further updates to note.

1. **To note any items for information or referral only**

Cllr Temlett attended the tree festival at the Methodist Church. It was great to have CPC represented with a lovely tree, built by Cllr Gough.

With no further business to discuss, the Chair brought the meeting to a close at 19.50.