**CAM PARISH COUNCIL,**

**4 Noel Lee Way, Cam, Glos GL11 5PS**

[www.camparishcouncil.gov.uk](http://www.camglos.org.uk)

**MINUTES OF A MEETING OF FINANCE¸ POLICIES & GENERAL PURPOSES COMMITTEE HELD**

**WEDNESDAY 31st JANUARY 2024 AT 6.30PM AT**

**CAM PARISH COUNCIL OFFICES, 4 NOEL LEE WAY, CAM, GLOS, GL11 5PS**

Present: JF, MM, MC, GG, SA, Apologies: MG, DA

Absent

In attendance: Deputy Clerk

---------------------------------------------------------------------------------------------------------------------------------------------

1. **To receive apologies for absence**

The apologies were received and noted as above

1. **To receive declarations of interest or request dispensations**None raised
2. **To receive any questions, statements or submissions from members of the public in attendance**None present
3. **To confirm minutes of the meeting of November 2023 as a correct record**  
   Cllr Chapman recorded as in attendance at November meeting, this should read Cllr Chandler.

The minutes of the November meeting were approved and signed as a correct record

1. **To note matters arising from the meeting**

Cllr Clifton requested an update on the water run off at Hopton Green. Deputy noted that it had gone very quiet with emails and that Highways were investigating.

1. **To review earmarked reserves for consideration at full council**

Deputy noted that a project brief had been added with a description of planned spend for each budget line of EMRs. Committee were content that each budget was appropriately resourced with the following comments -

Cycleway – The Greenway Group should be informed that funds are available.

Burial ground – this budget will not go very far in terms of establishing or managing a burial ground but could cover a feasibility study.

IT provision – frustration was noted with the ongoing issues with the Wi-Fi provision. Suggestion that investment should be made as a priority to review and upgrade it to solve the persistent connection issues.

1. **Budget and Medium Term Financial Plan**
2. **To receive and comment on budget report for 2023/24**

Committee noted that the precept increase was set by Full Council at 2.41% which was out of line with the FPGP recommendation of keeping it at 0%

1. **To consider policies:**
2. **Celebration Lights Policy**

Item deferred to allow Clerk to draft policy

1. **To receive update regarding banking arrangements**

Clerk is in the process of opening a new account through CCLA. The application has been submitted and awaiting approval.

Unity Bank – current members have been updated. Deputy has not yet been added.

1. **To consider re-investment with Melton Building Society**

Current Melton Mowbray account has been removed from the market. An account review will take place and further information will follow.

Committee requested information on what bonds are available to invest with either CCLA or Melton Mowbray or others and what investments options/ interest rates are available over 6 month, 1 year or 2 year?

1. **To note issues with website hosting and agree actions**

Deputy informed committee that 2Commune is mow under new management and will be known as Cuttlefish Mulitmedia.

Committee resolved to continue with the current provider under the new name but if the service degrades or costs change it will be reviewed.

1. **To receive costings for community award board and awards and agree actions**

Honours Boards are around £600 but prices depend on size and style. This does not include lettering options – stickers or engraving. This all depends on which board you go for. Deputy requested a delegated budget but suggested this is revisited in a few years time once we are confident that the awards have been well received and we have a few names to put on it.

Committee RESOLVED to delegate a budget of £1,500 from the social development fund to the Clerk and Cllr Clifton to purchase an honours board with a hill top.

Options for an annual price are endless. Prices range from £20-£100. Committee RESOLVED to delegate a maximum of £350 to Cllr Clifton and the Clerk to purchase a 5 year supply of a suitable item of glassware. The engraving will be an additional cost.

1. **To review hire agreement for Jubilee as per R&L recommendation and agree actions**

Committee reviewed the hire agreement and suggested the following amendments -

Add a box and ask for a detailed summary to explain what the aim/ purpose of the event is and whether it will benefit residents of Cam.

Agreement asks for an anti-social policy which is unusual. Could it state where possible or if applicable?

In the Time of hire box and start/ finish.

1. **Consider issues with water pipes at Jubilee Pavilion and agree actions**

The water pipes at the pavilion have burst again resulting in damage to the ceiling and flooding. It is not clear whether the issue is caused by freezing or the constant water pressure changes when the water is turned on and off. R&L expressed concern that the hirers and cleaner were expected to carryout unreasonable maintenance by turning the water off after each use as the stop tap is not easily accessible.

Committee RESOLVED to get the electrics checked ASAP with either West Country or SP electrical. The water can then be turned back on to check that it is watertight. The changing rooms will be kept locked so that the rest of the pavilion can be brought back into use for Everside Youth. This will then give us time to source advice and quotes to deal with the improvements and repairs.

1. **To approve the Grounds Maintenance contract and agree actions**

Committee RESOLVED to approve the grounds maintenance contract and advertise on the portal.

1. **To receive update from Gigaclear regards compensation and agree actions**

Gigaclear has not responded to date so there is no update. Clerk to chase.

1. **To review 3 quotes for grit strips on the boardwalk at Rackleaze and agree actions**

Decking boards on the boardwalk at Rackleaze are slippery when wet. This was considered during a walkabout with our Health and Safety contractor (Outsource Safety) who noted that retrofit is not the recommended option.

Committee RESOLVED to purchase grit strips as per the quote from GRP safety at a cost of £4,497.30 with Stroud Valleys Project to install as part of their maintenance days.

1. **Any other matters for information or referral only**

With no further business, the Chair closed the meeting at 19:41pm