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| Meeting  | Full Council  |
| Date | Wednesday 6 March 2024 |
| Report Title | Deputy Clerks Report |
| Author:  | Deputy Clerk |

Clerk is missed by all, and we wish her well. Deputy has been Acting Clerk since Friday 23rd February with a staffing committee due on 8th March. Proposals will be put forward to firstly accommodate a phased return to work or alternative staffing arrangements should this need a longer-term approach.

Office opening hours and room hirers have been covered by staff with no issues to note.

Deputy Clerk has been well supported by staff, Councillors and external organisations including GAPTC and Clerks of Stonehouse and Dursley. Many thanks to everyone.

Most pressing issue is not having access to the bank. At the time of writing, access is pending but can take up to 5 days to process. The cleaner, handyman and IT Support have all been understanding should payment be delayed.