**CAM PARISH COUNCIL,**

**4 Noel Lee Way, Cam, Glos GL11 5PS**

[www.camparishcouncil.gov.uk](http://www.camglos.org.uk)

**MINUTES OF A MEETING OF FINANCE¸ POLICIES & GENERAL PURPOSES COMMITTEE HELD**

**WEDNESDAY 22ND NOVEMBER 2023 AT 6.30PM AT**

**CAM PARISH COUNCIL OFFICES, 4 NOEL LEE WAY, CAM, GLOS, GL11 5PS**

Present: JF, MM, MC, GG, SA, MG, DA Apologies: none

Absent

In attendance: Clerk - J Walkley, Cllr Dormer & Cllr Chapman

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1. **To receive apologies for absence**

The apologies were received and noted as above

1. **To receive declarations of interest or request dispensations**None raised
2. **To receive any questions, statements or submissions from members of the public in attendance**None present
3. **To confirm minutes of the meeting of Sept 2023 as a correct record**  
   The minutes of the September meeting were approved and signed as a correct record
4. **To note matters arising from the meeting**   
   Cllr Clifton requested update ref Waterplus. Clerk assured members that progress was being albeit slowly. Outcome hoped at the end of Nov for credit to account.
5. **Budget and Medium Term Financial Plan**

**a) To receive and comment on budget report for 2023/24**    
Noted budget, no comments.  
Request for members to consider review of earmarked reserves in the new year

**b) To consider draft budget and precept for 2024/2025**

Cllrs requested information on CIL and impact upon budget. Clerk gave assurances that CIL was paid into earmarked reserves and would require a full report for any expenditure attached.

**c) To consider Medium Term Financial Plan**

Noted, no further actions at this time.

1. To consider policies:    
     
   Draft biodiversity policy   
   It was RESOLVED to accept the policy noting the biodiversity duty implemented in Jan 2024. This should be assessed regularly and targets set appropriately for all aspects of working within the regulations of the council.
2. To note Public Sector Pay Agreement 2023-24 (as per green book regulations)  
   Noted, all back pay agreed from April 2023 as per regulations
3. To consider office closure for Christmas period  
   It was AGREED that the office would close down from Monday 25th returning on Tuesday 2nd January 2024.
4. To consider Christmas Event and agree actions   
   All documents including the draft risk assessments were approved in principle, one issue noted referencing Everside Lane. It was RESOLVED to accept the documents and delegated authority has granted to the Clerk & Cllr Gough to accept any final amendments in line for use on the day.
5. To note issues at Hopton Green with drainage and consider actions   
   Saturated land on Hopton Green is causing concerns for residents. A natural spring had been suggested but no evidence could be found. Water run off, slight trickle but could be an issue should it freeze. Residents offered sand bags and grit, sand bags declined and use of grit already in place. Further investigations required.
6. To receive information regarding RBL opportunities following Hopton Remembrance Parade    
   A meeting had taken place at the parish council office with officers from RBL headquarters and local RBL members. Parish Councillors and the Clerk were able to join the meeting for a short time, to discuss any possibility of partnership working. Members were invited to put forward any suggestions for land use but it was noted that permissions were in place to investigate the disposal of the land under charity regulations.
7. To consider purchase of new tables for improved meeting facilities and safety for staff   
   Four quotes were provided for 9 x flip top movable tables. This would be to enable staff and regular users easy movement of the tables and flip down to enable full space to be utilised.

Quote 1 – 2347.20 Quote 2 – 3330.00

Quote 3 – 3615.03 Quote 4 – 2414.97

Deputy recommendation was quote 1. Discussions took place regarding the standards of build, wood type and stability and it was RESOLVED to accept quotation number 3, Office Supermarket at the cost of £3615.03. Cllr Andrewartha requested a recorded vote (against).

1. To consider Rackleaze progress and agree actions

* Purchase and installation of safety grips    
  3 quotes had been received but the products offered were not identical. Further quotes had been obtained. It was RESOLVED to delegate authority to the Clerk and Cllr Fulcher to £2500 to obtain correct fixings of the correct size.
* Vinyl stickers and signage    
  These had been purchased and were in place.
* Note completion of lease with Tesco for 15 year at Racklease     
  Contract all finalised, signed and filed in appropriate folders.
* Application for LNR and associated actions   
  Discussions took place regarding the process of LNR. Clerk was aware of process and would be content to take on application liaising with Tesco but environmental support would be required by SVP or other parties.
* Exploring land adjoining river opportunities   
  The land opposite was now noted to be in the ownership of the developers and should any opportunities arise to discuss a pre application, further discussions would be welcomed.
* SLA for Future partnership working with SVP

Defer until RL January but noted no further increase for 3 additional years so budget setting could be approved. Inclusion of events would increase the costs – to be discussed.

1. To discuss allotments at Middle Mill (former sundeala site)   
   Members were notified of the promotion of land at Sundeala site. The map were available online and showed the full extent of ownership with the administrators. It was noted that although the allotments waiting list is vastly reduced (currently 5 persons, site specific requests), the locality of this allotment land could be far more beneficial for local residents with access issues. Our interests have been logged but await pre application discussion, should they become available.
2. Any other matters for information or referral only

No further actions

With no further business, the meeting was declared closed at 9.13pm.