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**MINUTES OF CAM PARISH COUNCIL, RECREATION & LEISURE COMMITTEE  
HELD ON WEDNESDAY 24<sup>th</sup> July 2024, AT 6:30pm  
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

**MEMBERSHIP:** G Gough (Chair), J Fulcher (Vice-Chair), J Dormer, K Chandler, M Clifton

**PRESENT:** G Gough, J Dormer, K Chandler, M Clifton, D Andrewartha, J Fulcher (18:43),

**APOLOGIES:**

**ABSENT:**

**IN ATTENDANCE:** L Biddle (Clerk), J Edwards (Projects Officer on Zoom),

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Cllr Gough opened the meeting and welcomed everyone present.

**RL.24.015 To RECEIVE apologies for absence**

None to note

**RL.24.016 To RECEIVE declarations of interest and requests for dispensations**

None to note

**RL.24.017 To APPROVE and sign minutes of the meeting May 2024 as a true and correct record**

**RL.24.018 To NOTE any matters arising from the minutes and not covered by agenda Items, (for information only).**

Deposit for allotments has not been progressed but will be looked at under .

**RL.24.019 To RECEIVE any questions, statements, or submissions from members of the public in attendance**

None to note

**RL.24.020 To NOTE any progress made on the action plan and AGREE resulting actions**

Noted, Action plan updated accordingly.

**RL.24.021 Play Areas**

**A) To NOTE inspections and AGREE actions**

No issues to note.

**B) To AGREE to fill and seed eroded areas through handyman rates (approx. £300)**

Handyman has raised three areas at Jubilee that have sunk. He estimates he could fill and seed all areas for approx. £300. Committee RESOLVED to delegate a budget of £300 but suggested to wait until September.

**C) To AGREE to purchase replacement dog bags at a cost of £325.44 inc. VAT and carriage through JRB Enterprises.**

Dog bag dispensers at Jubilee are well used. Handyman keeps them topped up. Committee RESOLVED to allocate a dedicated budget of up to £500 to purchase replacement bags to keep the carriage low.

**D) To CONSIDER options for replacement play piece and Cam Green and AGREE actions**

Committee considered the report on a replacement piece and debated the merits of replacement. Concern raised around usage and investment in this site. Committee RESOLVED to hold a number of consultations with user/ create a short survey to gauge popularity of the park and what age range equipment would be most suitable.

**RL.24.022**     Allotments

**A) To RECEIVE allotment report from Admin Officer/ Cllr Clifton and AGREE actions**

Report received and noted.

Committee RESOLVED to allow a shed on Westend plot 14 and Ashmead 1 plot 5B

Committee RESOLVED to purchase a roll of weed suppressant with a delegated budget of £300.

**B) To DISCUSS any issues of concern and AGREE actions**

Committee discussed the issues surrounding each site and suggested to discuss the allotment holder's society for advice and then hold an allotment working party with interested plot holders to discuss options for improvement.

**C) To DISCUSS quote for £684 to address the trees at Westend and AGREE actions**

After a debate, Committee RESOLVED to cut the trees down to hedge height and agreed the cost of £684 to Midland Forestry

**RL.24.023**     Rackleaze

**A) To RECEIVE progress report and AGREE resulting action**

All of the grit strips have been fitted to the boardwalk – well done to Cllr Fulcher, Cllr Chandler, volunteers and SVP.

Tesco have had work done to trees surrounding the balancing pond. Some issues with complaints from neighbours.

Recent works - public area next to the footpath that runs through the site and the footpath itself (strimming, raking, collection and composting), widening and maintaining all public routes around the area including the boardwalk.

At the workdays in early August, we hope to be joined by corporate volunteers from Kerry Foods to

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thin out and compost or burn the vegetation on site creating mosaic habitat better suited for biodiversity and access for larger mammals such as deer and foxes.

We will get into the area to the right of the boardwalk up to the perimeter of Tesco where some of the rarer flora exists.

It is a shared desire between Cam Parish Council and SVP to work with higher authorities and Tesco to raise the profile and local awareness to increase visitation and enjoyment of Rackleaze and the wider public footpath network.

Bird species monitoring continues, Clerk to meet with local ecologist.

**B) To DISCUSS the community event – BioBlitz and AGREE actions**

Request Councillor attendance at the BioBlitz event scheduled for Thursday 1 August 2024, 10.00 – 14.30 – Cllrs Fulcher, Chandler and Gough to attend.

Excellent advertising.

Committee RESOLVED to use Eventbrite for bookings.

**C) To DISCUSS the community event – Bat Walk and AGREE actions**

Request Councillor attendance at the Bat Walk event scheduled for Saturday 24 August 2024, exact time to be confirmed based on sunset – Cllrs Fulcher & Chandler to attend.

**RL.24.024 To RECEIVE update on Everside Lane, DISCUSS next steps and AGREE actions**

Joint walkabout planned for Monday 29th July with PROW Officer, GCC and Gary Wilson Highways Officer, GCC and Cllrs Fulcher, Andrewartha & Clifton. Aim of the walkabout is to establish options for improvements and future access to Jubilee Field.

**RL.24.025 To REVIEW football contract with Everside Youth and AGREE actions**

CEYFC have requested a 2-year contract rather than the 1 year.

Committee RESOLVED to APPROVE this request and to keep the charge at £2,000 for the two years.

Committee RESOLVED to allow a key safe within the lock up.

**RL.24.026 To CONSIDER using one of the toilet cubicles as a store cupboard and AGREE actions.**

Current arrangements are for the cleaning equipment to be stored in and around the boiler cupboard and disabled toilet at Jubilee pavilion. This is not ideal and is disrespectful to those needing to use the facilities. Proposal is to add a lock to the outside of one of the toilet cubicles to create a store room.

The cleaning equipment can be emptied out when large events are held and more capacity is required.

CEYFC have said they could cope with the remaining 3 cubicles plus the disabled toilet.

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Committee APPROVED this change in use to one cubicle and delegate a budget of £150 for parts and labour.

Additional storage at the pavilion will be investigated for a long-term solution.

**RL.24.027 To REVIEW offer from Gigaclear for wi-fi and AGREE actions**

Gigaclears proposed final "settlement" is as follows:

- Free connection to the Jubilee pavilion
- 1-year free broadband
- Following 1st year, the broadband tariff to be limited to the lower residential rate (£17 pcm) rather than the business rates
- On the basis that the PC sign the wayleave for the retention of the equipment in Hopton Green for which you will receive a one-off wayleave payment of £932.10.

However, Clerk confirmed there has been some confusion over the ongoing tariff rate which is yet to be confirmed.

Committee RESOLVED to continue with the connection at the Pavilion pending confirmation of the contract terms.

**RL.24.028 To REVIEW Joint Woodlands contract and Agree actions**

Committee RESOLVED to accept the new agreement for ratification at Full Council.

**RL.24.029 To REVIEW the Youth Contract with The Door and agree 1 year extension**

Committee RESOLVED to recommend to Full Council that the contract is extending for 1 year with more emphasis on reporting, communication and outreach (Recommending a session at the Jubilee Pavilion)

**RL.24.030 To REVIEW the budget and AGREE actions**

Committee recommended the surplus for pavilion works to come from the play areas and equipment budget.

**RL.24.031 Any further R&L issues for INFORMATION or REFERRAL ONLY**

Hedge on Everside Lane needs cutting.

With no further business to discuss, the Chair brought the meeting to a close at 20:35.