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Date.....



**MINUTES OF CAM PARISH COUNCIL
HELD ON WEDNESDAY 15th MAY 2024, immediately following the Annual Parish Meeting
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

PRESENT: J Fulcher (Chair), M Morton, M Grimshaw, S Temlett, J Fowler, D Andrewartha, M Clifton, J Dormer, K Chandler
APOLOGIES: G Gough
ABSENT:
IN ATTENDANCE: L Biddle (Clerk), J Edwards (Project Officer), MoPs x8,

Cllr Fowler opened the meeting and welcomed everyone present.

FC.24.025 To receive apologies for absence.

Apologies were noted as above

FC.24.026 To receive Declarations of Interest and requests for dispensations

None

FC.24.027 To receive any questions, statements or submissions from members of the public in attendance

MoP raised a concern regards Hemlock Water dropwort along the river Cam through Littlecombe. There is a lot of this surrounding the bridges. This is not a reportable plant but if the MoP could send a what3words location we can do a social media post and inform the school and Littlecombe directors.

MoP asked a question regards agenda item .030 Cil commitment to Everlands Sports Club.

Council RESOLVED to move this agenda item up and be discussed next.

FC.24.028 To receive Projects Officer update and agree actions

- Agree to commitment £100k of Neighbourhood CiL to the Cam Sports Club for purchase of land at Everlands sports ground.

Consultation has been carried out through a community survey which showed sports facilities and green spaces were a high priority for residents. Cam is in a fortunate position where it receives large sums of Neighbourhood CiL through development. There is over £100,000 to fund other projects still available after this commitment is deducted. CPC will have a seat on the board of directors once as part of the terms of funding. The land will also be protected through Fields in Trust.

Council was thrilled that there is an opportunity to secure this valuable piece of land for community use.

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Council RESOLVED to support the funding of Cam Sports Club using £100,000 from Neighbourhood CiL

- Agree to allocate budget line Professional Fees, 104, for any associated legal costs if needed
A local solicitor is currently drafting a Terms of Funding document to ensure the land is protected in perpetuity. This will formalise the discussions we have already had with the committee.

Council RESOLVED to delegate a budget of £1,700 to work Loxley solicitors to draw up the formal terms of funding document.

FC.24.029 To approve the meeting held April as a true and correct record

Council RESOLVED to accept the minutes of April 2024 as a correct record.

FC.24.030 To note any matters arising from the minutes and not covered by agenda items

No issue to note. Moving forward, there will be an action plan to keep track of actions.

FC.24.031 To receive Chairs announcements

Report received from the outgoing Chair, Cllr Fulcher. Council thanked Cllr Fulcher for his dedication during his tenure.

FC.24.032 To receive Clerks report

Received and noted.

FC.24.033 To receive reports on issues affecting Cam from

- a) County Councillor – changes to committees are taking place. New fiscal year so budgets are healthy. Quarry Gardens will be resurfaced soon.
- b) District Councillors – Victoria Gray has met with the new district councillors for Cam East and wishes them well representing Cam. SDC voted through £100,000 to fund part of the motorway junctions relating to the Local Plan.
- c) Parish Councillors – none to note.

FC.24.034 To receive minutes of Committee meetings held in April

- a) Planning & Highways – received and noted
- b) Recreation & Leisure – received and noted
- c) Staffing (15th and 22nd April) – received and noted

FC.24.035 To approve recommendations from committee for ratification

- a) **Recreation & Leisure**
 - i. Oak Saplings
R&L committee RESOLVED to plant 2 Oak saplings in a small holding near Spring Hill and to work with the person providing the saplings and the landowner to progress
Council NOTED this decision
 - ii. Jubilee Pavilion
R&L committee RESOLVED that all reasonable steps had been made to comply with Financial Regulations and RESOLVED to accept the quote from R Williams for £9,839 to address not just the plumbing issues but also other snagging issues around the pavilion.

Council RESOLVED to ratify this decision and commit £9,839 to address the pavilion issues through R Williams.

- iii. Joint Woodlands Contract with SDC
Committee RESOLVED to write to SDC to explain that CPC were not willing to sign the current contract but request Stroud District Council review the proposed documents, including liability and insurance of the woodland areas and are willing to withhold issuing the notice to leave the agreement until an alternative proposal is presented by the District Council.

Council NOTED this decision

- b) **Staffing**
Managing the Clerks absence

Council noted these decisions

FC.24.036 To receive monthly financial reconciliation reports, and confirm member for internal controls arrangements for May accounts

Clerk has not yet completed the monthly reconciliation due to workload pressures.
These will be done as a priority next week with Cllr Dormer to carry out the internal controls.

FC.24.037 To agree payments for Monthly accounts and payments issued under delegated permissions

Council RESOLVED to approve all payments listed.

FC.24.038 To consider training requests

Clerk has requested a tailored training course through GAPTC. Once we have a cost for this, we will reconsider it.

Clerk will carry out a skills audit as part of an exercise to look at barriers to involvement.

Projects Officer requested first aid training at a cost of £480 through St Johns Ambulance. Council RESOLVED to instead look at getting all staff trained in first aid

FC.24.039 To agree to GAPTC annual subscription at a cost of £2,432.11

Council RESOLVED to pay this subscription.

FC.24.040 To agree to purchase an Armed Forces Day flag

Council RESOLVED to purchase the flag with a delegated budget of £30

Cllr Temlett, Grimshaw and Morton will be flag monitors

FC.24.041 To consider application submitted to Stroud District Council for a new time limited premises licence for Tumpy Green Rainbow Festival 2025,

Town and Parish Councils are not prescribed as responsible authorities under the licensing act 2003 so Cam Parish Council do not have to make comment about this application. However, if there are concerns, any person, including a Parish Council, can make representation against the application during the representation period. The representation must explain how the concerns relate to one or more of the licensing objectives

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Council RESOLVED to note this application with no comments.

FC.24.042 To consider quotes for pitch improvements following on from a grant application by Everside Youth Football Club and agree actions

In March 2024, Everside Youth football club submitted an application to Cam Parish Council for grant funding. They requested £3,925 for pitch improvements including aeration, overseeding and fertilising.

Finance, Premises and General Purpose considered this bid and wholly supported improving the surfaces at Jubilee Field but suggested this should be funded through the council's annual budgets, rather than through a grant application.

Clerk received 2 quotes to carry out this work.

Council RESOLVE to accept quote of £3,337.20 from S. Merrett services

FC.24.043 To agree to engage with Wellers Headley solicitors to act on our behalf in order to fight the judicial review claim brought forward by Jonathan Bishop, agree budget and associated actions

Council noted how disappointing it was to be served these papers and felt there was only one option which was to defend the action. Council RESOLVED to engage with Wedler Hedley and delegated a budget of £5,000 from Professional Fees.

FC.24.044 To note any items for information or referral only

Cllr Temlett noted concerns with traffic speed and volume along Everlands.

Clerk and Cllr Fulcher met with StModwen (developers at Littlecombe), GCC and SDC to discuss the spine road. They went through the traffic calming measures which will be introduced at Hopton and Everlands. Some of these plans were encouraging but others were lacking. We have made our feelings clear but the highways plans are nearing sign off.

With no further business to discuss, the Chair brought the meeting to a close at 21:00.