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**CAM PARISH COUNCIL,**

**4 Noel Lee Way, Cam, Glos GL11 5PS**

[www.camparishcouncil.gov.uk](http://www.camglos.org.uk)

**MINUTES OF A MEETING OF FINANCE¸ POLICIES & GENERAL PURPOSES COMMITTEE HELD**

**WEDNESDAY 26th APRIL 2023 AT 6.30PM AT**

**CAM PARISH COUNCIL OFFICES, 4 NOEL LEE WAY, CAM, GLOS, GL11 5PS**

Present: JF, MM, MC, MG Apologies: GG, BWilkes, DA, SA

Absent

In attendance: Clerk - J Walkley, Cllr Munns

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1. To receive apologies for absence  
   The apologies were received and noted as above
2. To receive declarations of interest or request dispensations   
   Cllr Morton declared interest in agenda item 11 as representative on Mem Hall committee  
   Cllr Clifton declared interest in agenda item 11 as representative on Cam Woodfield Community Centre committee
3. To receive any questions, statements or submissions from members of the public in attendance  
   None present
4. To confirm minutes of the meeting of March 2023 as a correct record   
   The minutes of the meeting were declared true and correct and signed by the chair.
5. To note matters arising from the meeting  
   None raised
6. To review and approve Financial Regulations and agree actions  
   The Clerk presented an amended financial regulations in line with previous requests. The limits were checked and approved by members.
7. To receive Internal auditor report (Annual Internal Report 2022/23)  
   The Clerk presented the internal auditor report, no further comments were made and the document was accepted..
8. To receive and comment on current draft year end documentation (AGAR/EoY accounts)  
   The Clerk presented the draft accounts for 2022-23 and draft AGAR documentation. It was RESOLVED to accept the draft accounts for approval at FC and the Clerk was thanked for her hard work completing in a timely manner.
9. To review and approve Assets register following additions for 2023  
   The Clerk presented an amended assets register with the additions of the purchased items this year. It was RESOLVED to accept the assets register – no further comments.
10. To agree monthly payments for approval  
    The Clerk presented the monthly payment list for April . It was RESOLVED to accept the payments list – no further comments.
11. To consider applications for grants (round 1)  
    This agenda item was deferred until next meeting due to being inquorate
12. To note payment of 1st (2023) Quarter CIL from SDC  
    It was RESOLVED to accept the Q1 balance of the CIL payment of £16,906.70 for earmarked budget. This will be paid into account early next month.
13. To agree CIL return and expenditure for 2022/23  
    The CIL return was approved as a true and correct record. The Clerk highlighted the earmarked balance and need for projects. Members discussed possible projects and AGREED creation of a list and discuss further with projects officer.

* Electric charging points
* Leaflet or app for tourism
* Footpaths review
* Toilets and storage at Jubilee Field
* Resurfacing/Adoption of Everside lane
* Full MUGA at JF (4G/5G)
* Community Bus
* Racklease management plan
* CCTV/WIFI/Lighting at JF
* Woodland Burial site
* Electric vehicle for employed handyperson
* Cemetery
* Bike track
* Skate park enhancements

1. To receive update on Coronation event and agree actions  
   Budget report attached. All funding requests approved.

Noted Cancellation: In summary: where possible cancelation policy is in place for large ticket items paid by funding. For any spends made, if cancelled, costs would be reimbursed by lotto/not needed to return. Attached screen hire/PO/ for approval & note of cancelation policy.

New items that have been approved by working party, and recommended to Committee (all new spends highlighted in yellow on attached budget update): bunting from lotto funding, pint glasses for decanting/licensing objectives from Event Budget, 2 x standard toilets. Fire Extinguishers from lotto fund (chasing invoice, not on payments list). To confirm: no additional insurance costs, covered for upto 1000 persons.

1. Any other matters for information or referral only   
   None raised

With no further business, the meeting was closed at 8.40