



**MINUTES OF CAM PARISH COUNCIL PARISH MEETING
HELD ON WEDNESDAY 04th January 2023, at 6.30pm
AT CAM PARISH COUNCIL OFFICE, 4 NOEL LEE WAY, CAM**

PRESENT: M Morton, (Chair), J Bishop, R Lane, M Clifton, C Carter, D Andrewartha, G Gough, S Temlett
B Walker, M Grimshaw, A McIntyre (18:40)

APOLOGIES: J Fulcher, B Wilkes, B Tipper, S Angell,
ABSENT:

IN ATTENDANCE:

J Walkley (Clerk), L Biddle (Deputy), Jo Edwards (Projects Officer)
Cllr Gray, Cllr Evans 2xMOPs

FC.22.194 To note apologies for absence.

Apologies were received and noted as above.

FC.22.195 To Receive Declarations of Interest and any requests for dispensations

None received

FC.22.196 To receive any questions, statements or submissions from members of the public in attendance

Member of Cam Community Action Group requested timely information regarding the new date for the meeting with the developer of Bowers Lea. He also requested a working party to work through the response to the Local Plan examiner for the hearing.

The developers have not yet set a new date to discuss Bowers Lea. The Clerk has this in hand. Once a date has been set, it will be advertised on the website and noticeboard.

FC.22.197 To Approve and Sign Minutes of the meeting held December 2022 as a True and Correct Record

Council ACCEPTED these minutes and signed them as a true and correct record.

FC.22.198 To Note any Matters Arising from the Minutes and Not Covered by Agenda Items, for Information Only

None to note

**FC.22.199 To receive presentation from RCA Regeneration Ltd, developers for land at Bowers Lea.
Application**

This presentation was postponed by the developer due to illness. The deadline for responses has been extended in order for the Parish to comment for residents, Clerk advised to contact SDC for approval.

FC.22.200 To receive Chairs Announcements

No update was available.

FC.22.201 To receive Clerks report

Received and noted. No comments raised.

FC.22.202 To consider co -option requests

One co-option request received, resident had given apologies for attendance at this meeting. Council AGREED to defer this item to the meeting in February in order to meet and ask questions.

FC.22.203 To receive minutes of Committee meetings held in Dec

Planning & Highways – received and noted

Recreation & Leisure – received and noted

FC.22.204 To receive reports on issues affecting Cam from

a) County Councillor

Not present, no report available

b) District Councillors

Cllr Gray noted ongoing discussions regards Cam Sports Club and the high community interest in the proposed development at Bowers Lea.

Cllr Evans has also been reviewing the proposed development at Bowers Lea in relation to Highways concerns and the existing road network. Cllr Evans noted that he had requested a DCC call in and was awaiting confirmation.

c) Parish Councillors

Cllr Bishop noted the Knife Angel sculpture will be at Gloucester Cathedral through February 2023.

Cllr Carter recognised the huge achievement of Indigo Redfern (GL11 Community HUB) who has received an MBE in recognition of her role in supporting the community through the pandemic and beyond. Council congratulated Indigo on receiving this award.

FC.22.205 To receive monthly financial reconciliation reports, and confirm member for internal controls arrangements for Jan accounts

Cllr Moreton reported the accounts with no issues to note.

Cllr Andrewartha volunteered to carry out the internal controls for January.

FC.22.206 To agree payments for Monthly accounts and payments issued under delegated permissions

Council APPROVED the payments list (attached).

FC.22.207 To receive budget update and agree actions

Budget update received ahead of meeting but could not be accessed during the meeting due to technical issues. No issues were raised.

FC.22.208 To agree precept request for 2023-24

Clerk made one amendment regarding staffing costs to take into account a possible 5% pay increase as recommendation. With this figure amended, the increase stands at 2.88%, an increase of £2.59 annually or 5p per week per band D household. Council APPROVED the precept request as £302,890.

FC.22.209 To receive notification of SDC Local Plan Examiner report and agree actions

The hearing date is set for 7th March. Council AGREED to register to take part in the hearings. More work needs to be done to review the Examiners Report. This requires a certain amount of knowledge and expertise. Previously consultants have been used for responses during the consultation process but a review of the existing documentation was agreed by members prior to seeking external assistance.

Cllr Gray, Cllr Walker and Cllr Temlett, Cllr Gough, Cllr Andrewartha and Steve (CCAG) will form a working party on Wednesday 18th January, 5pm to review the document and report to FC with findings.

FC.22.210 To consider training requests

Cllr Grimshaw would like to attend a Planning Seminar at a cost of £75. Council APPROVED this request.

FC.22.211 To receive update regarding community survey and agree actions

Whilst the target rate of responses was reached, the feedback has been analysed and there was no definitive direction to be able to set priorities for spending. Projects Officer would like to continue with the survey to gather richer data and extend the survey to other parts of the community. There were notable gaps in responses from certain demographic profiles which is worth exploring further with more targeted data collection. We already have additional printed copies of the survey so there would be no additional cost.

Cllr Lane requested improvements to the medium to long term planning for spending commitments in order to better set budgets throughout the year.

Cllrs Gough, Andrewartha and Clifton volunteered to work with the Projects Officer to gather more survey replies.

FC.22.212 To consider Coronation event and agree actions

Cllrs Grimshaw, Temlett, Clifton, Bishop & Lane will work with the Projects Officer to set a working party date. Ideas, budget commitment and detailed plans will be discussed by the working party before coming back to Full Council for approval.

FC.22.213 To note any items for information or referral only

The water at Jubilee pavilion was turned back on following the cold snap and Christmas break which limited a water leak in the building but damage has been observed. The pavilion is therefore out of use until further notice. Clerk working with contractors for quotes and contact with insurance company.

With no further business to discuss, the Chair brought the meeting to a close at 19:37.

Cam Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
317	01/12/2022		Unity		speedwatch	Amazon	S	168.79	33.76	202.55
318	01/12/2022		Unity		Health & Safety	Amazon	E	3.90		3.90
333	01/12/2022		Unity		Cleaning materials	Amazon	S	23.73	4.75	28.48
332	01/12/2022		Unity		Stationery	Amazon	S	5.49	1.10	6.59
331	01/12/2022		Unity		Health & Safety	Amazon	S	14.88	2.98	17.86
334	01/12/2022		Unity		H&S equipment	Amazon	S	2.49	0.50	2.99
353	01/12/2022		Unity		Credit card	Various	S	12.42	2.48	14.90
336	01/12/2022		Unity		Stationery	Amazon	S	5.49	1.10	6.59
335	01/12/2022		Unity		speedwatch	Amazon	S	13.32	2.67	15.99
337	01/12/2022		Unity		Credit card Monthly fee	Lloyds Bank	E	3.00		3.00
353	01/12/2022		Unity		Credit card	Various	S	5.15	1.03	6.18
353	01/12/2022		Unity		Credit card	Various	S	6.42	1.28	7.70
353	01/12/2022		Unity		Credit card	Various	S	8.57	1.71	10.28
353	01/12/2022		Unity		Credit card	Various	S	2.62	0.53	3.15
353	01/12/2022		Unity		Credit card	Various	S	196.67	39.33	236.00
285	08/12/2022		Unity		Pension Contributions	GLOS LGPS	E	2,779.44		2,779.44
283	08/12/2022		Unity		Expenses	J Sherman	E	3.90		3.90
282	08/12/2022		Unity		Expenses	L Biddle	E	9.00		9.00
284	08/12/2022		Unity		Water Cooler costs	Thirstywork	S	55.50	11.10	66.60
290	08/12/2022		Unity		Pension Contributions	GLOS LGPS	E	867.27		867.27
287	08/12/2022		Unity		PaYE NI employer	HMRC	E	1,336.39		1,336.39
286	08/12/2022		Unity		PaYE Tax	HMRC	E	1,865.40		1,865.40
288	08/12/2022		Unity		PaYE NI	HMRC	E	966.85		966.85
303	08/12/2022		Unity		Dog waste bin	JRB Enterprises Ltd	S	271.00	54.20	325.20
299	08/12/2022		Unity		Training Fee	GAPTC	E	25.00		25.00
304	08/12/2022		Unity		licensing	Stroud District Council	E	50.00		50.00
300	08/12/2022		Unity		Water Charges	Waterplus	E	95.22		95.22
301	08/12/2022		Unity		Water Charges	Waterplus	E	70.73		70.73
298	08/12/2022		Unity		Playground Inspections	greenfields	S	95.00	19.00	114.00
302	08/12/2022		Unity		horse hire	Pampered Ponies	S	65.00	13.00	78.00
319	08/12/2022		Unity		Electricity - Office	SSE	L	541.56	27.08	568.64
320	08/12/2022		Unity		Gas Office	SSE	L	312.28	15.61	327.89

316	Bank Services	08/12/2022	Unity	bank charges	Unity Trust Bank	E	39.15	39.15	
311	Social Development Fu	08/12/2022	Unity	youth Provision	The Door Youth Project	E	4,689.50	4,689.50	
310	Website	08/12/2022	Unity	website	2commune	S	80.00	480.00	
313	Water	08/12/2022	Unity	Water Charges	Waterplus	L	0.78	16.34	
314	Allotments	08/12/2022	Unity	Water Charges	Waterplus	E	24.82	24.82	
315	Allotments	08/12/2022	Unity	Water Charges	Waterplus	E	39.33	39.33	
312	Stationery	08/12/2022	Unity	Stationery	Lucy Biddle	S	0.79	4.74	
305	Cleaning/Sundries	08/12/2022	Unity	Window cleaning	J C Windows	E	45.00	45.00	
346	Equipment & IT Suppo	08/12/2022	Unity	IT contract	Direct IT Services Ltd	S	165.55	198.66	
307	Equipment & IT Suppo	08/12/2022	Unity	IT contract	Direct IT Services Ltd	S	165.55	198.66	
308	Premises Improvement	08/12/2022	Unity	electrician	Lawgrove	E	81.00	81.00	
306	Cleaner	08/12/2022	Unity	cleaning	G Hitchcock Cleaning	E	252.00	252.00	
309	Community Events	08/12/2022	Unity	stewards	headway	S	745.00	894.00	
342	Community Grants	15/12/2022	Unity	Grant	GL11 Community project	E	2,079.00	2,079.00	
340	Community Grants	15/12/2022	Unity	Grant	Cam Traders Association	E	500.00	500.00	
338	Community Grants	15/12/2022	Unity	Grant	Quarry Chapel	E	800.00	800.00	
343	Community Grants	15/12/2022	Unity	Grant	Cam Cricket Club	E	400.00	400.00	
339	Community Grants	15/12/2022	Unity	Grant	Churches Together	E	200.00	200.00	
341	Community Grants	15/12/2022	Unity	Grant	1st Cam Scouts	E	425.00	425.00	
356	Power	23/12/2022	Unity	Electricity - Office	SSE	E	1.56	1.56	
325	Salaries/wages	29/12/2022	Unity	staff wages		E	7,327.62	7,327.62	
326	Salaries/wages	29/12/2022	Unity	Pension Contributions	Glos LGPS	E	647.76	647.76	
327	Pension contributions	29/12/2022	Unity	Employer Pension Contribu	Glos LGPS	E	2,074.60	2,074.60	
328	Salaries/wages	29/12/2022	Unity	PaYE Tax	HMRC	E	1,179.20	1,179.20	
330	Salaries/wages	29/12/2022	Unity	PaYE NI	HMRC	E	677.62	677.62	
329	Employer NI	29/12/2022	Unity	PaYE NI employer	HMRC	E	899.31	899.31	
354	Bank Services	30/12/2022	Unity	bank charges	Unity`	E	14.40	14.40	
355	Phone/Broadband	30/12/2022	Unity	Office Phone & Broadband	TalkTalk Business	S	9.98	59.88	
345	Photocopying	31/12/2022	Unity	photocopier	XBM	S	5.43	32.59	
Total							33,852.02	545.41	34,397.43

	A	K	L	M	N	O	P	Q	R
45	Premises Costs								
46	Fixtures Maintenance	1000.00	657.00	1000.00	1000.00	1000.00		0.00	
47	Building Insurance	17000.00	1142.87	2000.00	1900.00	1900.00		557.13	
48	Loan Repayments	12380.00	6187.02	12380.00	12380.00	12380.00		0.00	
49	Maintenance Fund	0.00	0.00	0.00	0.00	0.00		0.00	
50	Phone/Broadband	1500.00	499.47	1500.00	1500.00	1500.00		500.00	
51	Power	28000.00	4197.59	7000.00	28000.00	28000.00		-4200.00	
52	Rates	550.00	479.04	550.00	550.00	550.00		70.96	
53	Repairs/Renewals	0.00	0.00	0.00	0.00	0.00		0.00	
54	room hire	350.00	0.00	100.00	50.00	50.00		350.00	
55	Cleaning/Sundries	250.00	152.17	250.00	250.00	250.00		0.00	
56	Water	600.00	298.67	700.00	600.00	600.00		0.00	
57	Caretaker	0.00	0.00	0.00	0.00	0.00		0.00	
58	Cleaner	18000.00	1210.36	2900.00	2000.00	2000.00		-420.00	
59	Water cooler	150.00	240.45	350.00	350.00	350.00		-200.00	
60	Improvement and replacement	2000.00	14915.93	2000.00	2000.00	2000.00		-12915.93 em	
61	Sub Total	25080.00	29980.57	41337.84	25380.00			-16257.84	
63									
64	Recreation and Leisure								
65	Allotments	5000.00	1294.42	5000.00	2500.00	2500.00		0.00 EM	
66	Amenity Furniture/kissing gates	3500.00	2235.37	2500.00	1000.00	1000.00		1000.00	
67	Asset Replacement Fund	0.00	0.00	0.00	0.00	0.00		0.00	
68	Changing Rooms	1000.00	264.31	1000.00	2000.00	2000.00		700.00	
69	Grounds maintenance	16000.00	10200.00	16000.00	15000.00	15000.00		5000.00	
70	Jubilee Field development	40000.00	100086.85	100500.00	20000.00	20000.00		-70000.00 EM	
71	Play Areas & Equipment	15000.00	475.29	15000.00	7500.00	7500.00		0.00 EM Balance	
72	Verge cutting	2000.00	1349.26	1800.00	2000.00	2000.00		500.00	
73	Inspection contract	1200.00	611.00	1750.00	1200.00	1200.00		-225.00	
74	jwmc	1500.00	0.00	1500.00	500.00	500.00		0.00	
75	Blooming Cam	500.00	784.22	1100.00	0.00	0.00		-600.00	
76	kissing gates	0.00	0.00	0.00	0.00	0.00		0.00	
77	War memorials	0.00	0.00	0.00	1000.00	1000.00		0.00	
78	Landscaping, tree mgt	2000.00	0.00	2000.00	1000.00	1000.00		2000.00	
79	Sub Total	87700.00	117300.72	139825.00	53700.00			-52125.00	
80									
81	Service Support								
82	Advertising & publicity	500.00	0.00	350.00	500.00	500.00		150.00	
83	Audit	1200.00	1190.00	1190.00	1400.00	1200.00		10.00	
84	Chair's allowance	250.00	34.67	100.00	250.00	250.00		150.00	
85	Election	1000.00	0.00	1000.00	1000.00	1000.00		1000.00	
86	Equipment & IT Support	2000.00	2392.09	3000.00	2500.00	2500.00		-1000.00 em balance	
87	Expenses	450.00	39.58	100.00	450.00	450.00		350.00	
88	GAPTC Subscription	2400.00	2190.77	2190.77	2400.00	2400.00		209.23	
89	Hall hire	50.00	28.00	50.00	100.00	50.00		0.00	

