**Cam Parish Council
4 Noel Lee Way Action Plan 2022-2023
Cam, Glos, GL11 5PS**

**Public buildings**

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| --- | --- | --- | --- | --- |
| Objective | Responsibility | Actions Recommended | Timescale |  |
| Café rent review | FPGP | Review due every five years | Dec 2022 |  |
| Community Building hire | FPGP | Review | June 2022 |  |
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**Planning & Highways**

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| Objective | Responsibility | Actions Recommended | Timescale |  |
| Reduce speeding | PH | Community Speedwatch initiative working with Policing | November 2022 |  |
| Road traffic and transport survey | PH | Identify roads of issue, seek quotes | ongoing |  |
| Bench replacement programme  | PH | Identify benches and source suppliers for replacement requirements | ongoing |  |
| Bus shelter renovations | PH | Handyperson contract to paint and renovate as required | ongoing |  |
| Local Plan Review | PH & FC | Continue to inform Cllrs and residents regards the local plan land allocation in Cam | Autumn 2022 |  |
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**Governance**

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| Objective | Responsibility | Actions Recommended | Timescale |  |
| Policies | FPGP | Reviewing annually | ongoing |  |
| Quality Status | FPGP | Work progressing with collating evidence for award | Dec 2022 |  |
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**Recreation & Leisure**

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| Objective | Responsibility | Actions Recommended | Timescale |  |
| Allotments | R&L | Invoices & agreements | Oct 2022 |  |
|  | R&L | Newsletter | Oct 2022 |  |
|  | R&L | Training for inspections | Ongoing |  |
|  | R&L | Migrate to Scribe software package | Sept 2022 |  |
| Annual clear up and maintenance | R&L | Skips, handyperson  | Winter months |  |
| Play areas | R&L | Monthly inspections and resulting action | ongoing |  |
|  | R&L | Replacement program for required pieces | ongoing |  |
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|  | R&L | Maintenance and improvements Rackleaze SVP | Ongoing |  |
| Rackleaze | R&L | Accreditation of Protection Status. Working with SVP and appropriate bodies | ongoing |  |
|  |  | Lease renewal | March 2023 |  |
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**Climate change and sustainability**

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| Objective | Responsibility | Actions Recommended | Timescale |  |
| Create a Climate Change and Sustainability Policy | R&L, FC | Identify areas for sustainable planting of wildflowers and tree as well as no mow areas/ rewilding zones. Parish wide assessment.  | Nov 2021 |  |
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**Projects**

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| --- | --- | --- | --- | --- |
| Objective | Responsibility | Actions Recommended | Timescale |  |
| Allotments  | R&L/PO | Westend renovation | 2023 |  |
| Jubilee Playing Field rejuvenation: | FC/PO | Progressing | Five-year plan |  |
| JPF: 2 x new play areas | FC/PO | Installation | July 2022 |  |
| JPF: improved carpark | FC/PO | Draw up tender  | June 2022 |  |
| Stile/kissing gate replacement | RL/PO | Consult with landowners/PROW/Cotswold Wardens | ongoing |  |

**Events & Public Engagement**

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| Objective | Responsibility | Actions Recommended | Timescale |  |
| Jubilee Event | JEWP | Working party creation, receive business plan for FC | June 2022 |  |
| Youth Work | FC | Ongoing youth work at Woodfields & Jubilee | ongoing |  |
| Newsletter  | Officers | Monthly website newsletter creation. Larger newsletter drop for annual report and as required | ongoing |  |
| Jubilee field consultation on play equipment | P |  |  |  |
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**Contracts**

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| Objective | Responsibility | Actions Recommended | Timescale |  |
| Youth Work |  | Ongoing youth work at Woodfields & Jubilee. Quarterly review and annual review | Tender due May 2022 |  |
| Ground Maintenance |  | Grass cutting schedule | Tender due April 2023 |  |
| Boiler service |  |  |  |  |
| PAT Testing |  |  |  |  |
| H&S |  |  |  |  |
| Electrical inspection 5 year |  |  |  |  |
| Window cleaning |  |  |  |  |
| Cleaning contract |  |  |  |  |